**The University of North Carolina at Pembroke**
**Faculty Senate Agenda (As Revised Under Revision C)**
Wednesday, May 04, 2022, at 3:30 PM
https://uncp.webex.com/meet/joe.west

Members of the Senate:

| To 2022 | To 2023 | To 2024 |
|---|---|---|
| **ART** Eric Voecks *Academic Affairs* | **ART** Nathan Thomas *Faculty and Institutional Affairs* | **ART** Holden Hansen *Committee on Committees and Elections* |
| **CHS** Deborah Hummer *Academic Affairs* | **CHS** Cindy Locklear *Academic Affairs* | **CHS** Jennifer Wells *Faculty and Institutional Affairs* |
| **EDN** Gretchen Robinson *Academic Affairs* | **EDN** Camille Goins *Student Affairs and Campus Life* | **EDN** Gerald Neal *Academic Information and Technology* |
| **LETT** Robin Snead *AA Chair and Senate Chair Pro-Tempore* | **LETT** Richard Vela *Faculty and Institutional Affairs* | **LETT** Peter Grimes *Student Affairs and Campus Life* |
| **NSM** Timothy Anderson *Faculty and Institutional Affairs* | **NSM** Maria Pereira *Faculty Senate Secretary* | **NSM** Roland Stout *Academic Information and Technology Chair* |
| **SBS** Victor Bahhouth *Faculty and Institutional Affairs* | **SBS** Joe West *Faculty Senate Chair* | **SBS** Porter Lillis *Faculty and Institutional Affairs* |
| **At-Large** Tim Altman *Student Affairs and Campus Life* | **At-Large** Renee Lamphere *Student Affairs and Campus Life Chair* | **At-Large** Tara Busch *Committee on Committees and Elections Chair* |
| **At-Large** Jennifer Jones-Locklear *Academic Affairs* | **At-Large** Melissa Schaub *Committee on Committees and Elections* | **At-Large** Kelly Charlton *Faculty and Institutional Affairs Chair* |
| **Chancellor** Robin G. Cummings<br>**Interim Provost and Vice Chancellor for Academic Affairs** Zoe Locklear | | |

**Order of Business**

I.  **Roll Call**
II. **Approval of Minutes** (Appendix A)
III. **Adoption of Agenda**
IV. **Reports from Administration**
    a.  **Chancellor** – Dr. Robin Cummings
        i.  Comments from the Chancellor
    b.  **Interim Provost and Vice Chancellor for Academic Affairs** – Dr. Zoe Locklear
        i.  Comments from the Provost
V.  **Reports of Committees**
    a.  **Operations Committees**
        i.  Executive Committee – Dr. Joe West, Chair
            1.  (Vote Required) Scale Reversal for SEI, starting in summer I 2022.
            2.  (Vote Required) Senior Lecturer Promotion (Appendix B)
            3.  Faculty Evaluation of Administrators Update
        ii. Committee on Committees & Elections – Dr. Melissa Schaub for Dr. Tara Busch, Chair
            1.  (Vote Required) New Committee and Subcommittee Memberships:
                a)  **Academic Information Technology Committee**
                    1)  Beata Niedzialkowska
                    2)  Karen Granger
                    3)  Michael Workman
                b)  **Academic Support Services Subcommittee**
                    1)  Robert Arndt
                    2)  Abby Nance
                    3)  Silvia Smith
                    4)  Melissa Buice
                c)  **Budget Committee**
                    1)  Misti Harper
                    2)  Astrid Oviedo
                    3)  Melissa Schaub
                d)  **Curriculum Subcommittee**
                    1)  Nathan Thomas
                    2)  Jonathan Ricks
                    3)  Kelly Ficklin
                    4)  James Hudson
                    5)  William Brandon
                    6)  Ashley Parsons
                e)  **Enrollment Management Subcommittee**
                    1)  Corey Brittain
                    2)  Laura Staal
                    3)  Shilpa Regan
                f)  **Faculty Conciliator Nominees**
                    1)  Abigail Reiter
                    2)  Astrid Ovedo
                    3)  Shannon Cousineau
                    4)  Silvia Smith
                g)  **Faculty Development and Welfare Subcommittee**
                    1)  Namyeon Lee
                    2)  Sandra Plata-Potter

   3) Chris Wooley
   4) Dennis Edgell
   5) Bishwa Koirala
  h) **Faculty Evaluation Review Subcommittee**
   1) Jennifer Wells
   2) Mary Ann Jacobs
   3) Scott Cohen
  i) **Faculty Governance Committee**
   1) Mabel Rivera
   2) Aaron Vandermeer
   3) Robin Snead
  j) **Faculty Research Advisory Board**
   1) Gary Mauk
   2) Paul Flowers
   3) Chris Ziemnowicz
  k) **General Education Subcommittee**
   1) Si Ahn Mehng
   2) Tracy Vargas
  l) **Health Safety and Environment Subcommittee**
   1) Amy Purser
   2) Andrew Latham
   3) Gaye Acikdilli
  m) **Student Affairs and Campus Life Committee**
   1) ~~Abigail Reiter~~
   2) ~~Brian Smith~~
   3) ~~June Power~~
 2. Positions needing to be filled:
  a) CHS Position on Oversight of the Faculty Handbook Committee
iii. Committee on Faculty Governance – Dr. Carla Rokes, Chair
 1. (Vote Required) SACL Committee bylaw changes (Appendix C Rev B)
 2. ~~(Vote Required to Refer to FIAC) FMLA and Paid Parental Leave Clarification (Appendix D)~~
 3. (Vote Required) Chair Pro Tempore Bylaw Change (Appendix E)
 4. ~~(Vote Required to Refer to FIAC) Clarification of Senate Vacancy related to Leaves of absence (Appendix F)~~
 5. (Notification of Proposed Constitutional Amendments) Constitution change requiring Faculty Senate Chair to hold tenure.  This change requires ratification by the General Faculty (Appendix G revised to include faculty handbook language regarding Constitutional Amendments)
iv. Committee on the Oversight of the Faculty Handbook – Mr. Holden Hansen, Chair
 1. Faculty Handbook Update

b. **Standing Committees**
 i. Academic Affairs Committee – Dr. Robin Snead, Chair
  1. Updates to the AB/IB/CLEP list completed by the Enrollment Management Subcommittee
   a) AP Analysis, UNCP and sister schools (Appendix H)
   b) AP information spreadsheet (Appendix I)
   c) UNCP IB credits spreadsheet (Appendix J)
   d) CLEP equivalencies at UNCP spreadsheet (Appendix K)

2. Curriculum proposals not requiring Senate action (Appendix L)
3. Curriculum proposals requiring Senate action View (Link in Appendix M) at: https://uncp.curriculog.com/agenda:179/form
   a) (Vote Required) Department of Accounting and Finance, Program Revision: Accounting B.S.
   b) (Vote Required) Department of Biology, Course Revision: BIO 2120 Anatomy and Physiology II
   c) (Vote Required) Department of Educational Leadership and Specialties
      1) Course Revision: RDG 5300 Reading and Writing in the Content Areas I
      2) Course Revision: RDG 5301 Reading and Writing in the Content Areas II
      3) Course Revision: RDG 5320 Diversity and Multicultural Education
      4) Course Revision: RDG 5350 Reading Instructional Strategies
      5) Course Revision: RDG 5450 Reading Development and Assessment
   d) (Vote Required) Department of English, Theatre, and World Languages
      1) Program Revision: English, Middle Grades Language Arts (6-9) Emphasis, B.A.
      2) Program Revision: English, Secondary Education (9-12) Emphasis, B.A.
      3) New Program Proposal: M.A.T. with Spanish Education Specialization
   e) (Vote Required) Department of Inclusive Education
      1) Program Revision Proposal: Elementary Education (K-6), B.S.
      2) Program Revision Proposal: Teaching with Elementary Education Specialization, M.A.T.
      3) New Program Proposal: Teaching with Birth to Kindergarten Specialization, M.A.T.
   f) (Vote Required) Interdisciplinary Studies Program
      1) Program Deletion: Applied Professional Studies, Advertising, B.I.S.
      2) Program Deletion: Applied Professional Studies, Allied Health Leadership, B.I.S.
      3) Program Deletion: Applied Professional Studies: Economic Development, B.I.S.
      4) Program Deletion: Criminal Justice Studies, Applied Organization Management, B.I.S.
      5) Program Deletion: Criminal Justice Studies, Forensics, B.I.S.
      6) Program Deletion: Criminal Justice Studies, Substance Abuse, B.I.S.
      7) Program Deletion: Public and Non-Profit Administration, Financial Administration, B.I.S.
   g) (Vote Required) Department of Kinesiology

1) Course Revision: EXER 5980 Research Methodology II
2) Course Revision: HLTH 2100 Applied Nutrition
3) Program Revision: Exercise and Sport Science, Health Promotion Track, B.S.
4) Program Revision: Exercise and Sport Science, Recreation and Sport Administration Track, B.S.
5) Program Revision: Health Promotion Minor
6) Program Revision: Sport Leadership Minor
7) Program Deletion: Water Survival Test
8) Program Deletion: Exercise and Sport Science, Exercise Physiology Track, B.S.
9) New Program: B.S. in Exercise and Sport Science, Fitness Specialist Track
10) New Program: Kinesiology Core

h) (Vote Required) Department of Mass Communication
1) New Program: Communication Studies Track, B.S.

i) (Vote Required) Department of Music
1) Course Revision: Change repeatable hours for private lesson classes (43 different class numbers) as follows: Major MUSP at 1000-level to repeatable four times, Major MUSP at 3000-level no limit to repeats

j) (Vote Required) Department of Philosophy and Religion
1) Program Revision: Jewish and Middle Eastern Studies Minor

k) (Vote Required) School of Education
1) Program Revision: Teaching with Art Specialization, M.A.T.
2) Program Revision: Teaching with English Education (9-12) Specialization, M.A.T.
3) Program Revision: Teaching with Middle Grades Language Arts Specialization, M.A.T.
4) Program Revision: Teaching with Middle Grades Science Education Specialization, M.A.T.
5) Program Revision: Teaching with Science Education (9-12) Specialization, M.A.T.
6) Program Revision: Teaching with Social Studies Education (9-12) Specialization, M.A.T.

ii. Faculty & Institutional Affairs Committee – Dr. Kelly Charlton, Chair
1. (Vote Required) Create a stand-alone PEC eligibility statement, with focus on striking or combining languages from other sections (Appendix N) **FIAC Passed by Acclamation 4/19/22**
2. (Vote Required) Specify that Initial Contract Renewal candidates get a guaranteed member on the PEC as they would in Tenure and/or Promotion evaluations. Suggested language (p.87 of *Faculty Handbook,* PDF version): "The Department Chair is obligated to appoint the candidate's assured nominee so long as the nominee is qualified, but the Department Chair is free to substitute other qualified faculty members for the two remaining positions. This is also true for Contract Renewal evaluations." – (Appendix N, Cont'd) **FIAC Passed by Acclamation 4/19/22**

3. (Vote Required) Specify the authority of the Provost (in consultation with the chairs of FERS, FIAC, and Faculty Senate) to make non-substantial changes in the execution of the Faculty Evaluation Model as related to evolving technologies and features in our digital portfolio workflow (Appendix O)
**FIAC Passed by Acclamation 4/19/22**
iii. Student Affairs & Campus Life Committee –Dr. Renee Lamphere, Chair
1. Faculty Governance (FGC) discussed Graduate School representation on SACL. FGC voted to recommend adding a seat for Graduate School Staff/Administration and changing the structure of the two general seats to "one from undergraduate and one from graduate" (currently both are from undergraduate).
iv. Academic Information Technology Committee – Dr. Roland Stout, Chair
1. No Agenda Items
v. Budget Advisory Committee - Dr. Sherry Edwards, Chair
1. No Agenda Items
VI. **Faculty Assembly Updates:** Agenda (Appendix P), Minutes (Appendix Q)
VII. **Graduate Council** (Appendix R)
VIII. **Other Committees**
   a. **CEPP March approved Minutes** (Appendix S)
IX. **Unfinished Business**
X. **New Business**
XI. **For the Good of the Order**
XII. **Announcements**
XIII. **Adjournment**

**The University of North Carolina at Pembroke**
**Faculty Senate Unapproved Minutes**
Wednesday, April 06, 2022, at 3:30 PM
https://uncp.webex.com/meet/joe.west

**Order of Business**

I. **Roll Call**
Members Present: Altman, Anderson, Bahhouth, Busch, Charlton, Goins, Grimes, Hansen, Hummer, Jones-Locklear, C. Locklear, Lillis, Pereira, Robinson, Schaub, Snead, Stout, Thomas, Vela, Voecks, Wells, West, Interim Provost Locklear
Members Absent: Chancellor Cummings, Renee Lamphere, Gerald Neal
Guests: Gaye Acikdilli, Irene Aiken, Ashley Allen, Todd Allen, Robert Arndt, Louisa Blink, Katina Blue, Juan Bobadilla, Dena Breece, Ray Buehne, Marcus Burger, Joshua Busman, Polina Chemishanova, (Melody) Chiuchu, Dick Christy, Teagan Decker, Susan Edkins, Kelly Ficklin, Loury Floyd, William Gay, Karen Granger, Julie Harrison-Swartz, Joanna Hersey, Mary Jacobs, Zhixin Kang, Charles Leffler, Jamie Litty, Kimberly Locklear, Jaime Martinez, Gary Mauk, Edwin Mensah, Jamie Mize, Rachel Morrison, Cindy Most, Ottis Murray, David Nikkel, Elizabeth Normandy, Ashley Oxendine, David Oxendine, Derek Oxendine, Susan Peters, Bob Poage, Marsha Pollard, Camille Reese, Shilpa Regan, Jonathan Ricks, Mabel Rivera, Marilu Santos, Heather Sellers, Emily Sharum, Jessica Siegele, Steven Singletary, Rachel Smith, John Spillan, Nicole Stargell, Amy Turpin, Crystal Walline, April Whittemore-Locklear, Jennifer Whittington, David Young, Christopher Ziemnowicz

II. **Approval of Minutes** (Appendix A) - Motion by Dr. Bahhouth to approve the Minutes from the 2022.03.02 meeting as presented - **Approved by acclamation**.

III. **Adoption of Agenda (As Revised) -** Motion by Dr. Stout to approve the revised Agenda - **Approved by acclamation**.

IV. **Reports from Administration**
   a. **Chancellor** – Dr. Zoe Locklear for Dr. Cummings
      i. Comments on behalf of the Chancellor
         1. Dr. Cumming is at Western Carolina University attending the Board of Governors meeting.
         2. A request was sent out asking everyone to complete the *Employee Engagement Survey* sent directly by ModernThink. UNCP participation in 2020 was 69% and currently is 41%.
         3. Governor Roy Cooper, Speaker Tim Moore, and Senator Burger are scheduled to attend and speak at the *James A Thomas Hall* ribbon-cutting ceremony on April 27th at 11 AM.
         4. Commencement is on May 13th (graduate students) and 14th (undergraduate students).
         5. Leadership: (1) Newly elected Provost Marsha Pollard will join UNCP on May 16th while Provost Locklear's last day in office will be May 31st, a small overlap period will be desirable for a smooth transition; (2) VC for Financing and Administration (CFO) Gabe Eszterhas will start on May 16th; (3) Chief Communication and Marketing Officer search is still underway chaired by General Counsel Kelvin Jacobs; (4) Searches for the Deans of the College of Health Sciences and School of Business are continuing with campus interviews planned for April; (5) Dr. Camille Reese is the newly appointed chair for the Department of Nursing; (6)

The chair search for the Department of Kinesiology is at its finals stages; (7) Drs. Velinda Woriax and Wendy Miller were reappointed as chairs of the Biology and English Theater and World Languages departments, respectively.

6. Invitations were sent out for *Faculty Appreciation Dinner* on May 5th.
7. NC Promise Rate will be offered to students for Summer 2022 at about $42 per semester credit hour. The current plan is to pay faculty according to a sliding scale (more enrollment in the course, higher the pay).

b. **Interim Provost and Vice Chancellor for Academic Affairs** – Dr. Zoe Locklear
   i. Comments from the Provost (see above under **IV. a. i.**)

V. **Reports of Committees**
   a. **Operations Committees**
      i. Executive Committee – Dr. Joe West, Chair – Dr. West welcomed the new elected Provost and gave her the floor for a few comments
         1. Welcome, Dr. Pollard – Dr. Pollard thanked Drs. West and Locklear for their introductions and announced her arrival on campus in mid-May. Dr. Pollard spoke of the role of the faculty in developing academic programs and initiatives as well as faculty interactions with students which ultimately result in student success. Upon her arrival on campus, Dr. Pollard is planning on meeting with department chairs, attending department meetings in the fall, and meeting with individual faculty members to get to know their professional backgrounds, perspectives, and priorities for the university. Dr. Pollard announced that she has a university email that the faculty can use it to contact her directly.
         2. Special Committee to investigate the need for GenEd revisions. Dr. Normandy suggested that we not launch this committee until the start of the fall semester. Thoughts? - No comments from the Senators.
         3. Faculty Evaluation of Administrators Update – Dr. West reported that he is waiting on Institutional Research data that would allow sending anonymous and individualized invitations using Survey Monkey. The faculty was assured that their honest replies would not be traced and that everyone's identity would be protected.
         4. Faculty Senate Meeting Format Survey Results (Appendix B) – Results indicated that the decision on the Faculty Senate meeting format should be made at the beginning of next semester. However, Dr. West noted that the present attendance at the Faculty Senate meetings on Webex averages about 50+ people and that no such numbers have ever been seen in face-to-face meetings. Dr. West continued that expectations are that the Faculty Senate Chair-elect, Holden Hansen, will work with the Executive Committee and decide on the structure of the Faculty Senate meetings for Fall 2022. One Senator asked for clarification about when would the information be conveyed to the Senators. Dr. West replied that the first meeting of Fall 2022 would be on Webex and that during that meeting Senators would learn if any changes would occur for future meetings.
         5. New BOG University Funding Model – Dr. West commented on the possibility that the new *BOG Funding Model* would decrease funding for UNCP. According to Dr. West, the new funding model is linear and does not control for variables associated with socioeconomic conditions in the area. Dr. West encouraged faculty members and Senators to become

involved in understanding the BOG's funding model, work towards changes that need to be executed in the funding model, become a little more politically active and express their concerns that the funding model treats South and Eastern North Carolina unfairly. Interim Provost Locklear added to Dr. West's comments that Interim Vice Chancellor for Finance & Administration (CFO) Charles Leffler will provide an update on the funding model at the General Faculty Meeting in May.

**(Vote Required)** New Business Item: Follett All-Access Proposal (Appendix C) – Dr. West began by informing the Senate that the item in Appendix C does not contain any specific details but rather is a marketing slide. Follet was invited to give an overall overview of the "*Follet ACCESS Course Materials for All (All Access)*." Ms. Amy Turpin (Follet Academic Program Manager) began by sharing Appendix C and informed the Senate that she was going to talk about Follet's equitable access. Ms. Turpin summarized that 96% of the students know what books they need, 60% of them wait until the first day of classes to purchase their books, and 33% of the students do not buy their required books (due to many different reasons). Ms. Turpin pointed out that students pay thousands of dollars in tuition and fees (food, athletics, etc.) that are not directly tied to their academic success, but books, that are directly tied to their academic success are not part of students' tuition and fees. Ms. Turpin continued by saying that with the new model, for a credit hour fee, *All Access* program will give equitable access to students for all their required books on the first day of classes. According to Ms. Turpin, this ***opt-out model*** works because Follet will buy in bulk from the publishers at deeper discounts [passing those savings (30-80% depending on the format of the delivery) to the students] and the students will have all their digital course materials with one-click access (e-book, courseware, etc.) through their LMS. Ms. Turpin reassured the Senate that there is no loss of academic freedom as all publishers can be used, including Open Education Resources (OERs) as well as printed materials. According to Ms. Turpin, there are about 325 of these programs across the country, and the student opt-out averages are about 2-3% (students find the program great and therefore they do not opt out). Follet claims that several academic departments have done their own assessments and concluded that *All Access* dramatically impacts enrollment, retention, and ultimately grades. In contrast, Ms. Turpin referred to cases when students use the two-week free code provided by the publishers for access to the publisher's online platform. After the two weeks, students that do not purchase access immediately will no longer have access to their course materials and assignments therefore, they start getting zeros, end up falling behind on their assignments, and consequently, students drop out of those courses. Ms. Turpin informed the Senate that with the adoption of the new program, faculty will be switched from their current course-by-course model into a campus-wide model. As for Follet-student communications, Ms. Turpin informed the Senate that emails will be sent to all students before classes start, informing them of their digital or physical books (the latter to be picked

up at the bookstore) therefore guaranteeing the availability of all materials on the first day of classes. Ms. Turpin spoke of students' love of the Follet *All Access* program and reported that surveyed students appreciated the instant gratification (having their materials available on the first day of classes, the convenience of not having to shop around, and having current book editions) and that was more important to them than cost. Ms. Louisa Blink (Follet Regional Manager) added that the *Access* program has been on the UNCP campus for two and half years on a course-by-course model (33% of Summer I offerings and 15% of the Fall sections will be using the *Access* program). Ms. Blink informed the Senate that UNCP's *Access* program keeps growing and that there is great support from the faculty involved.

Dr. West opened the floor for discussion and stated that he was personally concerned that UNCP students were going to end up paying more under this program considering that Follet is in the business to make money. Ms. Cindy Most (new UNCP Bookstore Manager) informed the Senate that she has been with Follet for 15 years and wanted to add that Follet would not make money if Follet would not be able to find the best prices for students. Ms. Most continued by speaking of the partnership between Follet and the University and the desire to reduce costs to the students. Ms. Most reassured the Senate that *All Access* program allows the faculty to use the best and newest products (for a reduced price to students) and allows students to get the best quality education. Ms. Most described the current situation on campus in which students get access codes that cost over $100 per access code per course, just to work on their homework (science classes are great examples). Ms. Most described another situation in which a student would come into the bookstore and buy her books every time she would get a paycheck simply because she could not afford to pay for all her books at the beginning of classes. Ms. Most concluded her remarks by saying that with the *All Access* program students would no longer struggle to pay for their books, all materials would be available to them on the first day, and students would not need to spend time searching the Internet to find the cheapest books while worrying if they would receive those on time.

From the Senate Meeting floor questions and answers:
Question 1: Why is Follet following an opt-out instead of an opt-in model? A: Opt-in is a choice that students must make and therefore no different than having to decide to purchase their materials; with an opt-out model, the pricing is not as discounted because Follet would not be able to guarantee to the publishers the number of students in the program. Florida schools were used as an example to demonstrate that an opt-in program was not very successful because the benefits of having the materials available on the first day of classes were not there and that very quickly, those schools changed to opt-out because of the benefits of having the materials available on the first day. Question 2: When does

the opt-out period start, how long does it last, and how are students notified that they could opt-out? A: The product is released to students about 10 days before classes start, and the drop-out period lasts until the last day of add/drop period followed by the campus. Communications go out via email to all students with all the instructions about the program and the links to opt-out. Follet in conjunction with UNCP is planning on the creation of a webpage with Follet *All Access* program information. Question 3: Are there any compensations or discounts that go back to UNCP? Kim Locklear, UNCP Interim Director of Auxiliary & Business Services replied that the contract that is currently being renewed with Follet does include revenues based on sales that will revert to UNCP. The contract has not been finalized, being that *All Access* is still being considered. CFO Charles Leffler contributed to the conversation by saying that the contract is a sales commission and that the money received by the university is used for several purposes. Mr. Leffler continued by saying that the present opportunity is that it is going to save students dollars on their total book cost if *All Access* would be something that faculty and students would support. If the proposal does not pass Follet can continue to implement *Access* on a course-by-course basis while losing the lower cost that is driven by bulk buying. Question 4: How was the 1.3 M in projected savings, calculated? A: It is the calculated difference from the per credit hour price that is being proposed over the calculated averages of the current fall and spring adoptions (rental, purchase new and used, digital prices, one-time codes, online subscriptions, interactive textbooks, etc.), overall classes, and all students. Dr. West showed a strong interest in looking at those calculations and asked Follet to share those with the Senate or himself ASAP. Question 5: Can different sections of the same course use different materials? A: Yes. Question 6: Can small publishers be used? A: Yes, all publishers large or small can be part of the *All Access* program. In other words, no matter what the faculty choices are, printed or online, or what the sources are, it can all be rolled into *All Access* program provided that the publishers would sell their items to Follet. OERs are also encouraged into this program as they will contribute to the lowest per credit hour cost. Follet is a company that makes money not by price gouging the students but by getting the prices down and getting all the materials to the students and staying relevant on the campus. Although students will be paying per credit hour on classes that use OERs, they might significantly save money on another class. Follet is willing to do studies on the UNCP campus and calculate the savings that would occur over a two-year period. As with tuition costs, which are the same for students that get two very different degrees, for example, English and Engineering, books are no different. Question 7: Can the instructor request all materials to be printed taking into consideration that UNCP is in a low socioeconomic index (SEI) area with compromised bandwidth and limited Internet? A: The university determines the *All Access* delivery format, and all classes will use the format that was prioritized in the contractual agreement. For example, a digital

prioritized program means that every required book has the potential to be digital and if no digital book is available, Follet will look for a physical book for it. <u>Question 8</u>: What kinds of accommodations are there for different types of students? A: Online students will have their books shipped to them (either they pay a flat shipping fee, or the shipping price is rolled into the books' price) or they will have them available digitally depending on the delivery format adopted by the institution. <u>Question 9</u>: Is the *All Access* add/drop automatic and does it match the students add/drop of their classes? A: If the student drops a class the provisions of their products also get dropped and if there is a physical book, the students will have to return the book to the bookstore. <u>Question 10</u>: What exactly is on the Agenda to be voted on? A: The interest level of the faculty in *All Access* is being measured via the Faculty Senate. SGA representatives were also contacted for their feedback and consideration.

In summary, UNCP faculty concerns are that what is good for the corporation (Follet) may not necessarily be good for UNCP students. The opt-out model feeds that concern as students must purposely choose not to be involved. Situations where students might miss or not read emails, or not engage or act when they see those emails, will result in students being locked into the program with no way to get out. Furthermore, the cost will be very different by discipline as some majors will benefit while other majors will not. It was noticed that the cost comparison made by Follet seems to only include costs that students would incur if they would buy Follet products, however, a lot of the UNCP students do not buy their materials from the bookstore. It is imperative for the Senate to have the cost comparison numbers between what students are paying right now and what they will be paying with *All Access* program.

As no more questions were presented to the floor Dr. West proceeded with the meeting by stating that it appeared that the will of the body was to get more information before a vote would be held as no motion was made to take any action on Follet's *All Access* program. Without a vote, the contract with Follet will move forward **without the *All Access*** program being included in the contract.

    ii.   Committee on Committees & Elections – Dr. Tara Busch, Chair
        1.  Election Results:
            a)  Promotion and Tenure Committee At-Large (Term: 2022-2025): Jennifer Wells
            b)  Faculty Awards Committee At-Large (Term: 2022-2025): David Young
            c)  The alternate delegate to the UNC Faculty Assembly (Term: 2022-2025): Bryan Winters
            d)  Faculty Hearing Committee: Ryan Anderson, Cynthia (Cyndi) Miecznikowski, Renee Lamphere
            e)  Faculty Grievance Committee (Term: 2022-2025): Cindy Locklear, Roger Ladd, and Jennifer Jones-Locklear

2. Positions needing to be filled - We are currently seeking nominations for:
    a) Oversight of the Faculty Handbook Committee, CHS, and SBS (Term: Fall 2022-2025) – Dr. Busch spoke of how hard has been to fill the Oversight of the Faculty Handbook Committee positions but considering that Faculty Governance is looking into potentially changing the structure of this committee perhaps that will help for the future.
    b) Two Faculty Conciliators. We have so far Silvia Smith, and Jennifer Jones-Locklear but SGA would like us to have four and then they vote for one – Dr. Busch announced that this item was asked in the preference poll so the hope is that two more people will be added to the poll.
3. Committee Assignment Preference Poll:
    a) We have sent a poll to all faculty to determine individual preferences for appointed faculty governance positions. This poll is due back to us by April 5$^{th}$ by 5 pm – Dr. Busch reported that in a preliminary analysis of the poll results, there are concerns that certain divisions (NSM, LETT) lack participation. The preference poll was sent to over 300 faculty members and 103 responses were received, many of those saying that they did not want to be part of any committee. Another announcement and request will be sent out and Chairs and Deans will be asked individually to talk to their faculty in the different divisions and encourage them to complete the survey. Dr. West added that Deans have always been very supportive of the Faculty Senate committee structure.
    b) We will meet to nominate individuals (based on their poll preferences)
        1) All members of Faculty Senate Subcommittees
        2) The Faculty Governance Committee
        3) The Budget Advisory Committee
        4) The faculty members of the Health, Safety, and Environment Committee
        5) Six non-Senate faculty members on the Academic Information Technology Committee
        6) Three non-Senate faculty members on the Student Affairs and Campus Life Committee
        7) One member of the Student Publications Board
    c) We notify folks of their assignments via email no later than one week prior to the last meeting of the Faculty Senate.
       Dr. West extended his appreciation to Dr. Busch and her committee for filling one of the most unpopular roles of the Executive Committee and for working hard on making everything streamlined.
iii. Committee on Faculty Governance – Dr. Carla Rokes, Chair
    1. Governance Update – Dr. Rokes was not at the meeting.
iv. Committee on the Oversight of the Faculty Handbook – Mr. Holden Hansen, Chair
    1. Faculty Handbook Update – Mr. Hansen wanted to put on the record that the Committee verified the changes made to the Faculty Handbook last

year as documented on signed routing forms. Minor typos were found, and they will be fixed in due course. The committee will be ready to report in the May meeting if all changes to the Faculty Handbook were made as documented in last year's Minutes. The committee is also reviewing the Faculty Handbook Section II, Chapter 2.

**b. Standing Committees**
  i. Academic Affairs Committee – Dr. Robin Snead, Chair
    1. Curriculum Proposals Requiring Action View (Link in Appendix D) at: https://uncp.curriculog.com/agenda:179/form
        a) **(Vote Required)** From the Department of History - Dr. Jaime Martinez summarized the changes as being a simplification of the current programs with no major changes (no courses added or deleted).
            1) Program Revision—African American Studies Minor
            2) Program Revision—Asian Studies Minor
            3) Program Revision—History, General History B.A.
            4) Program Revision—History, Social Studies Education B.A.
            5) Program Deletion—American Studies Minor
            6) Program Deletion—British Studies Minor
               Motion moved by Tim Altman to vote on items *i* to *vi* from the Dept of History - **Approved by acclamation**.
        b) **(Vote Required)** From the Department of Inclusive Education
            1) Program Revision Proposal—Elementary Education M.A.Ed. - Dr. Kelly Ficklin reported that the changes include moving from a 36 to a 30-hour program (two electives were deleted), the titles of two courses were changed and, one course was replaced - **Approved by acclamation.**
        c) Approved Curriculum Proposals for Information (Appendix E) – Dr. Snead informed the Senate that Appendix E includes a listing of 61 proposals that passed and stopped either at the Curriculum Subcommittee or at the Academic Affairs Committee. Furthermore, there are 156 curriculum proposals to be acted on at the Curriculum Subcommittee meeting on April 7th (the last meeting of the year) and every department will need to have a representative there, Dr. Snead announced.
    2. **(Vote Required)** Revision to the Academic Honor Code (Appendix F) – Dr. Snead informed the Senate that the current item had been shared with the Student Government Association (SGA) but no feedback had been received. The item was brought up at the last Faculty Senate meeting in March so that everyone would be prepared for today's vote on item *2.1.f Multiple Submission of Work for Credit* – **Approved by acclamation.**

       Dr. West reported that being 4:58 PM and taking into consideration that the Senate would have to go into a closed section before the end of the meeting, there was a need to extend the meeting for 30 min. The motion

was made by Pereira to extend the meeting by 30 min, and the motion was seconded by Bahhouth – **Approved by acclamation.**

      ii.   Faculty & Institutional Affairs Committee – Dr. Kelly Charlton, Chair
           1.  No Agenda Items
     iii.  Student Affairs & Campus Life Committee –Dr. Renee Lamphere, Chair
           1.  SACL Chair Renee Lamphere met with Faculty Governance this month to discuss adding the Graduate School to SACL. There is discussion still to be had about who from the graduate school would be the SACL representative. This item is on the agenda for discussion at next month's Faculty Governance meeting. Dr. West informed the Senate that Dr. Lamphere was attending another meeting and therefore, the Senate would get an update on this item at the next Faculty Senate meeting in May.
     iv.  Academic Information Technology Committee – Dr. Roland Stout, Chair
           1.  No Agenda Items
      v.  Budget Advisory Committee - Dr. Sherry Edwards, Chair
           1.  No Agenda Items

**VI.**    **Faculty Assembly Updates** - None
**VII.**   **Graduate Council** (Appendix G) – No questions
**VIII.**  **Other Committees**
     **a.**  **SEI Special Committee** - Dr. Ottis Murray, Chair - Dr. Ottis was not at the meeting and Dr. West reported that the Senate would get an update on this item at the next Faculty Senate meeting in May.
     **b.**  **CEPP February** approved Minutes (Appendices H and I) – No questions
**IX.**    **Unfinished Business** – None
**X.**     **New Business –** None
**XI.**    **For the Good of the Order**
     **a.**  **Athletics** - Mr. Dick Christy, Director – Mr. Christy reported that all athletic departments in the UNC System are required to meet the *UNC Intercollegiate Athletics Report* submission requirement. That process has changed and includes a lot of work and analysis from Academic Affairs. Mr. Christy showed his appreciation to Dr. Locklear and all her staff for making sure that all student-athletes are served well and that there are no improprieties. Mr. Christy shared that UNCP Athletics is required to share the report with the Board of Trustees by April 21st. On April 26th the University Athletic Committee (a Faculty Oversight Committee) will review the report before it is sent to the UNC System Office. Mr. Christy added that athletically it has been a very good year as UNCP made 1st place in the *Hawn Excellence Cup*. While in the Peach Belt Conference, the academic success metric was based on GPA, and UNCP student-athletes have set GPA records in the past four years. The Conference Carolinas has been a great fit both competitively and philosophically and has allowed for shorter trips (from 270 to 190 miles). In the Conference Carolinas, the academic success metric rate takes into consideration retention and successful completion of graduation within a 6-year. UNCP's goal is to win the *Conference Mind Body and Soul Award*. Mr. Christy also reported on women's golf which won its 1st conference championship in 8 years and will compete next in the NCAA a Southeast Regional. Furthermore, women's soccer and men's basketball also won, the baseball program is tied for 1st place, and both track and field programs are ranked in the region.
     **b.**  **Closed Session** - Meeting in the Formal 2021–2022 Faculty Senate Space on Webex - Dr. West requested that Senators would wait on him to start the meeting in the Formal

<span style="color:red">Space and then everyone would return to the current space once the closed session would be out so the Faculty Senate meeting could be adjourned. A motion to move into a closed section was made by Bahhouth and seconded by Stout – **Approved by acclamation.**</span>

<span style="color:red">The meeting proceeded after returning from the closed session.</span>

XII.     **Announcements** – None
XIII.    **Adjournment –** A motion to adjourn the meeting was made by Pereira. The meeting was adjourned at 5:31 PM.

**Appendix B**

Change Faculty Handbook Pages 44 and 45:

**From**

As tenure-track faculty members do, Lecturers have organizational responsibility for the courses they teach. They also adhere to departmental guidelines for course content if any exist. They perform service for the department or school (including the Faculty Senate and its subcommittees), and can be assigned student advising responsibilities. Supervision and mentoring of lecturers will be done in the same manner as for tenure-track faculty. Lecturers are eligible for long-term contracts and to be promoted to Senior Lecturers. Initial appointment is for a fixed term of one year. Subsequent appointments may be made for fixed terms of from one to five years.

Promotion to Senior Lecturer is based on continued improvement in and demonstration of excellence in teaching with at least satisfactory performance in service activities. After serving as a Lecturer at UNCP for five years, a Lecturer may notify the Chair of his or her department in writing that he or she wishes to apply for promotion to Senior Lecturer; the notification must be made by August 1st of the year in which the evaluation will take place. The evaluation will follow the procedures used for promotion to professorial ranks, with the exception that the applicant's professional academic activities may be evaluated in the place of scholarly achievement.

As tenure-track faculty members do, Senior Lecturers have organizational responsibility for the courses they teach. They also adhere to departmental guidelines for course content if any exist. Senior Lecturers may participate in course and curriculum development and advise students. Senior Lecturers may also contribute to the school or department beyond teaching-related activities through campus service (including the faculty senate and its subcommittees) and academic discipline professional activities. Initial appointment as a Senior Lecturer is for a fixed term of one year. Subsequent appointments may be made for fixed terms of from one to five years.

**To**

As tenure-track faculty members do, Lecturers have organizational responsibility for the courses they teach. They also adhere to departmental guidelines for course content, if any exist. They perform service for the department or school (including the Faculty Senate and its subcommittees) and can be assigned student advising responsibilities. Supervision and mentoring of lecturers will be done in the same manner as tenure-track faculty. Lecturers are eligible for long-term contracts and to be promoted to Senior Lecturers. The initial appointment to the rank of Lecturer is for a fixed term of one year. Subsequent appointments may be made for fixed terms of from one to five years.

Promotion to Senior Lecturer is based on time in the rank of lecturer and an average annual review of at least satisfactory performance. Unless promoted earlier, promotion to the rank of Senior Lecturer will occur at the end of a Lecturer's fifth year after Lecturers provide copies of their Annual Merit Salary Increase Recommendation Form to their Dean, which shows a five-year average annual review status with at least adequate performance.

A written notice from the Dean to the Provost and the Department of Human Resources documenting a Lecturer's less than adequate annual review status will be necessary to stop an automatic promotion to Senior Lecturer at the end of the Lecturer's fifth year. The Lecturer shall be notified in writing by the Dean no later than the last day of class during the spring semester in the event of a promotion denial.

Senior Lecturers, once promoted, will be automatically transitioned to three (minimum), four, or five-year (maximum) contracts at the discretion of the Dean, Provost, or Chancellor. Subsequent appointments may be made for fixed terms from three (minimum), four, or five-year (maximum) contracts at the discretion of the Dean, Provost, or Chancellor. The percentage salary increase associated with promotion to Senior Lecturer status should, whenever possible, mirror the percentage salary increase associated with promotion from Assistant Professor to Associate Professor.

As tenure-track faculty members do, Senior Lecturers have organizational responsibility for the courses they teach. They also adhere to departmental guidelines for course content if any exist. Senior Lecturers may participate in course and curriculum development and advise students. Senior Lecturers may also contribute to the school or department beyond teaching-related activities through campus service (including the faculty senate and its subcommittees) and academic discipline professional activities. Initial appointment as a Senior Lecturer is for a fixed term of three to five years. Years of service as a Senior Lecturer do not accrue towards tenure. All Senior Lecturer contracts are based on department and program continual need and sufficient funding.

**Appendix C**


**By-Laws for the Faculty Senate**

ARTICLE VI. FUNCTION AND SCOPE OF STANDING COMMITTEES, SUBCOMMITTEES, CONTINUING COMMITTEES AND OTHER COMMITTEES


Section 3. Student Affairs and Campus Life Committee

  A.  The Student Affairs and Campus Life Committee shall consider matters related to student affairs, student life, and intercollegiate athletics and make recommendations in such matters as they affect educational policies, curricula, and student development and wellbeing.

  B. The Student Affairs and Campus Life Committee will consist of ~~twelve~~ thirteen voting members:

  1.  Three Senators, one of whom will be selected by the Chair of the Senate to represent this committee on the Executive Committee,
  2.  The Vice Chancellor for Student Affairs,
  3.  Three additional faculty members,
  4.  The President of the Student Government Association,
  5.  ~~Two~~ One Undergraduate student to be selected by the Director of the Office of Student Involvement and Leadership,
  6.  One Graduate Student to be selected by ….,
  7.  A Graduate School Staff or Administrator to be appointed by Dean of Graduate School,
  8.  The Chair of the Student Publications Board, and
  9.  The Faculty Athletic Representative

*Action Item: Section I / Chapter 3 / Faculty Governance / By-Laws for the Faculty Senate / Article V. Section 2D*

**By-Laws for the Faculty Senate**

ARTICLE V. DUTIES OF THE SENATE CHAIR AND FUNCTION AND SCOPE OF OPERATIONS COMMITTEES

Section 2. Executive Committee

A. The Executive Committee shall prepare the agenda and publish it five days prior to each regular meeting of the Senate. The following procedure will be adhered to with respect to submitting items for the agenda as long as the Senate meetings are held on Wednesday:

1. Agenda items are to be submitted to the Chair of the Executive Committee no later than 12:30 pm on Monday of the week preceding the meeting of the Senate.

2. The Executive Committee will meet at least a week prior to the Senate meeting to organize the agenda.

B. The Executive Committee will refer to appropriate Standing Committees or Special Committees' proposals and/or recommendations which it considers should be sent to these committees prior to the Senate. The Committee will note in its report receipt of such items and the disposition made of them.

C. The Secretary of the Senate shall maintain a Motion Log of all Senate actions indicating date and status of each.

D. The Senate Executive Committee shall have general supervision of the affairs of the Senate between its regular meetings. This includes the implementation of Senate-approved policies and procedures. None of these implementing actions shall conflict with actions taken by the Senate. The Executive Committee shall appoint a Chair pro tem of the Faculty Senate from within the Executive Committee to serve as pro tem Chair of the Senate in the absence of the elected Chair. Non-Senate members of the Executive Committee are not eligible for appointment as Chair pro tem. Eligibility for election to Chair Pro tem is restricted to members of the General Faculty who are tenured.

**Appendix G**

*Action Item: Section 1 / Chapter 3 / Faculty Governance / UNCP Faculty Constitution / Article V. Section 2*

**UNCP Faculty Constitution**

ARTICLE  V. OFFICERS
Section 1. The Chancellor of the University shall have the right to preside over the deliberations of any legislative bodies of the Faculties of The University of North Carolina at Pembroke.

Section 2. The Senate shall elect from its voting membership a Chair of the General Faculty who shall also serve as Chair of the Faculty Senate, to serve for one year. The Chair shall serve as Chair of the Executive Committee, and shall preside at meetings of the Faculty Senate and of the General Faculty subject to the right of the Chancellor to preside over such deliberations as provided in Article V. Section 1, above. The Chair shall not serve for more than two successive years; the filling of an unexpired term shall be deemed as one of the two successive years. Eligibility for election to Senate Chair is restricted to members of the General Faculty who are tenured. The Chair of the Faculty Senate is entitled to a course load reduction (six hours per semester) while serving as Chair.

**[Motion: Dr. Brian Stratton /Second: Mitu Ashraf / FGC Vote: 7:0:0]**

**Text from the faculty handbook regarding Constitutional amendments:**

ARTICLE X. AMENDMENT OF THE CONSTITUTION
Section 1. A recommendation to amend the Faculty Constitution may be made in one of two ways:  at a regular meeting of the Senate preceding that at which the vote on such recommendation is taken, or at a meeting of the General Faculty at least thirty days preceding that at which the vote on such recommendation is taken.

Section 2. A two-thirds vote of a quorum of the Senate present and voting shall be necessary in order to recommend the amendment of the Constitution or any of its provisions.

Section 3. Ratification of the recommendation of the Senate or General Faculty for the amendment of the Constitution or any of its provisions shall require a two-thirds vote of the faculty.

Section 4. The Board of Trustees of The University of North Carolina at Pembroke and the Board of Governors of The University of North Carolina shall be properly informed by the Chancellor of changes in faculty organization and operating procedures.

**AP Analysis UNCP and Sister Schools**

**Advanced Placement**
The University of North Carolina at Pembroke participates in the Advanced Placement program of the College Entrance Examination Board. Credit may be earned in various subject matter areas. UNC Pembroke especially welcomes applicants with preparation in Advanced Placement courses. It awards University credit for such preparation according to the following table. For general information about Advanced Placement programs call 609-771-7300.

| Subject | Score | Hrs | Course Equivalent |
|---|---|---|---|
| Art: History | | 3 | 3 | Art 2050 |
| -Appalachian State | | 3|4,5 | 3|6 |
| -East Carolina | | 3,4,5 | 6 |
| -Elizabeth City | 3|5 | 3|5 | |
| -NC A&T | | 3 | 3 |
| -NC State | | 3 | 3 |
| -Asheville | | 3|4,5 | 3|4 |
| -Chapel Hill | | 3,4 | 3 |
| -Charlotte | | 3,4,5 | 3 |
| -Greensboro | | 3,4/5 | 3,6 |
| -Wilmington | | 3 | 3 | *last updated May 2019 |
| -Western | | 3 | 6 |
| -UNCSA | | 3+ | 6 |
| | | | |
| Art: Studio Art: Drawing | | 3 | 3 | Art 1320 |
| -Appalachian State | | 3 | 3 |
| -East Carolina | | 3 | 3 |
| -Elizabeth City | N/A | | |
| -NC A&T | | 3 | 3 |
| -NC State | | 3 | 3 |
| -Asheville | | 3 | 4 |
| -Chapel Hill | | 3,4 | 3 |
| -Charlotte | | 3,4,5 | 3 | (two classes) |
| -Greensboro | | 3,4,5 | 3 |
| -Wilmington | | N/A | |
| -Western | | 3 | 3 |
| -UNCSA | | N/A | |
| | | | |
| Biology | 3 | 4 | Biology 1000, BIOL 1000 |
| -Appalachian State | | 3 | 8 |
| -East Carolina | | 3|4,5 | 4|8 |
| -Elizabeth City | 3 | 4 | |
| -NC A&T | | 3 | 4 |
| -NC State | | 3|4,5 | 4|8 |
| -Asheville | | 3|4,5 | 3|4 |
| -Chapel Hill | | 3 | 4 |
| -Charlotte | | 3,4,5 | 4,8 | (5 classes/majors/non-majors) |
| -Greensboro | | 3,4/5 | 4,8 | (one class+lab/2 classes+labs) |
| -Wilmington | | 3,4,5 | 4,4,8 |

| | | | |
|---|---|---|---|
| -Western | | 3/4,5 | 3,4 |
| -UNCSA | | 3+ | 6 |
| | | | |
| **Chemistry** | | **3** | **4** | Chemistry 1300, 1100 |
| -Appalachian State | | 3\|4,5 | 4\|8 |
| -East Carolina | | 3\|4,5 | 4\|8 |
| -Elizabeth City | 3,4\|5 | 4\|4 | |
| -NC A&T | | 3\|4 | 4\|8 |
| -NC State | | 3\|4,5 | 4\|8 |
| -Asheville | | 3\|4,5 | 1\|4 |
| -Chapel Hill | | 3 | 4 |
| -Charlotte | | 3,4,5 | 4,8 | (2 classes/labs) |
| -Greensboro | | 3,4,5 | 4,8 | (one class+lab/2 classes+labs) |
| -Wilmington | | 3,4/5 | 4,8 |
| -Western | | 3,4/5 | 4,8 |
| -UNCSA | | 3+ | 6 |
| | | | |
| **Computer Science AB** | | **3** | **3** | Computer Science 1550 |
| -Appalachian State | | 3\|4,5 | 3\|4 |
| -East Carolina | | 3 | 4 |
| -Elizabeth City | 3 | 3 | |
| -NC A&T | | 3 | 3 |
| -NC State | | 3 | 3 |
| -Asheville | | 3 | 3 |
| -Chapel Hill | | 3 | 3 |
| -Charlotte | | 3,4/5 | 4,8 |
| -Greensboro | | 3,4,5 | 3 |
| -Wilmington | | 3,4,5 | 3,7,8 |
| -Western | | 3,4/5 | 3,4 |
| -UNCSA | | N/A | |
| | | | |
| **English Language/Comp.** | | **3** | **3** | English 1050 |
| -Appalachian State | | 3 | 3 |
| -East Carolina | | 3\|4,5 | 3\|6 |
| -Elizabeth City | 3 | 3 | |
| -NC A&T | | 3\|4 | 3\|6 |
| -NC State | | 3,4\|5 | 4\|4 |
| -Asheville | | 3 | 3 |
| -Chapel Hill | | 3,4 | 3 |
| -Charlotte | | 3,4,5 | 3 |
| -Greensboro | | 3, 4/5 | 3,6 |
| -Wilmington | | 3,4/5 | 3 |
| -Western | | 3 | 6 |
| -UNCSA | | 3+ | 3 |
| | | | |
| **English Literature/Comp.** | | **3** | **3** | English 1050 |
| -Appalachian State | | 3 | 3 |
| -East Carolina | | 3\|4,5 | 3\|6 |
| -Elizabeth City | N/A | | |
| -NC A&T | | 3\|4 | 3\|6 |
| -NC State | | 3 | 3 |

| | | | |
|---|---|---|---|
| -Asheville | | 3 | 3 |
| -Chapel Hill | | N/A | |
| -Charlotte | | 3,4,5 | 3 |
| -Greensboro | | 3,4/5 | 3,6 |
| -Wilmington | | 3 | 3 |
| -Western | | 3 | 6 |
| -UNCSA | | 3+ | 3 |

| | | | | |
|---|---|---|---|---|
| Environmental Science | 3 | 3 | Environmental Science 1100 | |
| -Appalachian State | | 3 | 3/4 | GES 1010 (3), BIO 1103 (4) |
| -East Carolina | | 3 | 4 | |
| -Elizabeth City | 3 | 3 | | |
| -NC A&T | | 3| | 3 | |
| -NC State | | 3|4,5 | 4|3,4 | 3 for ES 100 or 4 for MEA 100 based on major |
| -Asheville | | 3 | 3 | |
| -Chapel Hill | | 3 | 3 | |
| -Charlotte | | 3,4,5 | 3 | |
| -Greensboro | | 3,4,5 | 4 | (one class+lab) |
| -Wilmington | | 3,4 | 3 | |
| -Western | | 3 | 3 | |
| -UNCSA | | 3+ | 3 | |

| | | | | |
|---|---|---|---|---|
| French Language | | 3 | 3 | French 2310 |
| French Language | | 4 | 6 | French 2310, 2320 |
| -Appalachian State | | 3 | 6 | |
| -East Carolina | | 3 | 12 | |
| -Elizabeth City | 3 | 9 | | |
| -NC A&T | | 3 | 6 | |
| -NC State | | 3,4|5 | 3|6 | |
| -Asheville | | 3 | 4 | |
| -Chapel Hill | | 3,4,5 | 3,6,9 | |
| -Charlotte | | 3, 4/5 | 3,6 | |
| -Greensboro | | 3, 4/5 | 3,6 | |
| -Wilmington | | 3, 4/5 | 3,6 | *St who take Lang *& Lit exams=see website |

https://uncw.edu/reg/transfercredit-examap.html

| | | | |
|---|---|---|---|
| -Western | | 3,4,5 | 6 |
| -UNCSA | | N/A | |

| | | | | |
|---|---|---|---|---|
| French Literature | | 3 | 3 | French 3210 |
| French Literature | | 4 | 6 | French 3210, 3220 |
| -Appalachian State | | N/A | | |
| -East Carolina | | N/A | | |
| -Elizabeth City | N/A | | | |
| -NC A&T | | N/A | | |
| -NC State | | 3,4|5 | 3|6 | |
| -Asheville | | N/A | | |
| -Chapel Hill | | N/A | | |
| -Charlotte | | 3,4,5 | 6 | (2 classes) |
| -Greensboro | | N/A | | |
| -Wilmington | | 3,4/5 | 3,6 | *St who take Lang *& Lit exams=see website |

https://uncw.edu/reg/transfercredit-examap.html

| | | | | |
|---|---|---|---|---|
| -Western | | 3,4,5 | 3 | |
| -UNCSA | | N/A | | |
| | | | | |
| **Government and Politics** | | 3 | 3 | Political Science 1010 |
| -Appalachian State | | 3 | 3 | |
| -East Carolina | | 3 | 3 | |
| -Elizabeth City | 3 | 3 | | |
| -NC A&T | | 3 | 3 | |
| -NC State | | 3 | 3 | |
| -Asheville | | 3 | 4 | |
| -Chapel Hill | | N/A | | |
| -Charlotte | | 3,4,5 | 3 | |
| -Greensboro | | N/A | | |
| -Wilmington | | 3 | 3 | |
| -Western | | 3 | 3 | |
| -UNCSA | | 3+ | 3 | |
| | | | | |
| **History: American** | | 3 | 3 | History 1010 |
| -Appalachian State | | 3 | 3 | |
| -East Carolina | | 3 | 6 | |
| -Elizabeth City | 3 | 3 | | |
| -NC A&T | | 3 | 6 | |
| -NC State | | 3,4|5 | 3|6 | |
| -Asheville | | 3 | 4 | |
| -Chapel Hill | | 3 | 3 | |
| -Charlotte | | 3,4,5 | 6 | |
| -Greensboro | | 3,4/5 | 3,6 | |
| -Wilmington | | 3,4 | 3,6 | |
| -Western | | 3 | 6 | |
| -UNCSA | | 3+ | 6 | |
| | | | | |
| **History: European** | | 3 | 3 | Gen. University Elective |
| -Appalachian State | | 3 | 3 | |
| -East Carolina | | 3 | 6 | |
| -Elizabeth City | N/A | | | |
| -NC A&T | | 3 | 6 | |
| -NC State | | 3,4|5 | 3|6 | |
| -Asheville | | 3 | 4 | |
| -Chapel Hill | | N/A | | |
| -Charlotte | | N/A | | |
| -Greensboro | | 3, 4/5 | 3,6 | |
| -Wilmington | | 3,4 | 3,6 | |
| -Western | | 3 | 6 | |
| -UNCSA | | 3+ | 6 | |
| | | | | |
| **History: World** | 3 | 3 | | History 1140 |
| -Appalachian State | | 3 | 3 | |
| -East Carolina | | 3 | 6 | |
| -Elizabeth City | 3 | 3 | | |
| -NC A&T | | 3|4 | 3|6 | |
| -NC State | | 3,4|5 | 3|6 | |

| | | | |
|---|---|---|---|
| -Asheville | | 3 | 4 |
| -Chapel Hill | | 3 | 3 |
| -Charlotte | | 3,4,5 | 3 |
| -Greensboro | | 3,4/5 | 3,6 |
| -Wilmington | | 3,4 | 3,6 |
| -Western | | 3 | 3 |
| -UNCSA | | 3+ | 6 |

| Mathematics: Calculus AB | | 3 | 4 | Mathematics 2210 |
|---|---|---|---|---|
| -Appalachian State | | 3 | 4 | |
| -East Carolina | | 3 | 4 | |
| -Elizabeth City | 3 | 4 | | |
| -NC A&T | | 3 | 4 | |
| -NC State | | 3\|4,5 | 3\|4 | |
| -Asheville | | 3 | 4 | |
| -Chapel Hill | | N/A | | |
| -Charlotte | | 3,4,5 | 3 | |
| -Greensboro | | 3,4,5 | 3 | |
| -Wilmington | | 3 | 4 | |
| -Western | | 3 | 4 | |
| -UNCSA | | 3+ | 3 | |

| Mathematics: Calculus BC | | 3 | 4 | Mathematics 2220 |
|---|---|---|---|---|
| -Appalachian State | | 3 | 8 | |
| -East Carolina | | 3 | 8 | |
| -Elizabeth City | N/A | | | |
| -NC A&T | | 3 | 8 | |
| -NC State | | 3\|4,5 | 4\|8 | |
| -Asheville | | 3\|4 | 4\|8 | |
| -Chapel Hill | | N/A | | |
| -Charlotte | | 3,4,5 | 6 | |
| -Greensboro | | 3,4,5 | 6 | |
| -Wilmington | | 3 | 8 | *See site for subscores on both |

https://uncw.edu/reg/transfercredit-examap.html

| | | | |
|---|---|---|
| -Western | 3 | 8 |
| -UNCSA | 3+ | 6 |

| Music: Theory | | 4 | 4 | Music 1140, MUSL 1140 |
|---|---|---|---|---|
| -Appalachian State | | 3 | 3 | |
| -East Carolina | | 3 | 3 | |
| -Elizabeth City | 3 | 4 | | |
| -NC A&T | | 3 | 6 | |
| -NC State | | 3 | 3 | |
| -Asheville | | 3\|4 | 3\|4 | |
| -Chapel Hill | | 3,5 | 3,7 | |
| -Charlotte | | 3,4,5 | 2 | (Non-Aural) |
| -Charlotte | | 3 | 1 | (Aural) |
| -Greensboro | | 3/4,5 | 3,6 | (Aural & Non-Aural 3&4=3 credits and 5=6 credits) |
| -Wilmington | | 3 | 3 | |
| -Western | | 3 | 4 | |

| | | | | |
|---|---|---|---|---|
| -UNCSA | | N/A | | |
| | | | | |
| **Physics: B** | | **3** | **6** | **Physics 1500, 1510** |
| -Appalachian State | | 3 | 3 | |
| -East Carolina | | 3 | 4 | Class and Lab |
| -Elizabeth City | 3 | 8 | | |
| -NC A&T | | 3 | 6 | |
| -NC State | | 3\|4,5 | 4\|4 | |
| -Asheville | | 3\|4 | 4\|8 | |
| -Chapel Hill | | 3,5 | 3,8 | |
| -Charlotte | | 3,4,5 | 4 | |
| -Greensboro | | 3,4,5 | 4 | (class+lab) |
| -Wilmington | | 3 | 8 | |
| -Western | | 3 | 8 | |
| -UNCSA | | N/A | | |
| | | | | |
| **Physics C: Mechanics** | | **3** | **3** | **Physics 2000** |
| -Appalachian State | | 3 | 4 | |
| -East Carolina | | 3 | 5 | Class and Lab |
| -Elizabeth City | 3 | 8 | | |
| -NC A&T | | 3 | 6 | |
| -NC State | | 3\|4,5 | 4\|4 | |
| -Asheville | | 3 | 4 | |
| -Chapel Hill | | 3,4 | 3,4 | |
| -Charlotte | | 3,4,5 | 4 | |
| -Greensboro | | N/A | | |
| -Wilmington | | 3 | 4 | |
| -Western | | 3 | 4 | |
| -UNCSA | | N/A | | |
| | | | | |
| **Physics C: Elec. & Mag.** | | **3** | **3** | **Physics 2010** |
| -Appalachian State | | 3 | 3 | |
| -East Carolina | | 3 | 5 | Class and Lab |
| -Elizabeth City | 3 | 8 | | |
| -NC A&T | | 3 | 6 | |
| -NC State | | 3\|4,5 | 4\|4 | |
| -Asheville | | 3\|4 | 4\|8 | |
| -Chapel Hill | | 3,4 | 3,4 | |
| -Charlotte | | 3,4,5 | 4 | |
| -Greensboro | | N/A | | |
| -Wilmington | | 3 | 4 | |
| -Western | | 3 | 4 | |
| -UNCSA | | N/A | | |
| | | | | |
| **Psychology** | | **3** | **3** | **Psychology 1010** |
| -Appalachian State | | 3 | 3 | |
| -East Carolina | | 3 | 3 | |
| -Elizabeth City | 3 | 8 | | |
| -NC A&T | | 3 | 3 | |
| -NC State | | 3,4,5 | 3 | |
| -Asheville | | 3 | 4 | |

| | | | |
|---|---|---|---|
| -Chapel Hill | | 3,4 | 3,3 |
| -Charlotte | | 3,4,5 | 3 |
| -Greensboro | | 3,4,5 | 3 |
| -Wilmington | | 3,4 | 3 | (2 courses) |
| -Western | | 3 | 3 |
| -UNCSA | | 3+ | 3 |

| | | | | |
|---|---|---|---|---|
| Spanish Language | | 3 | 3 | Spanish 2310 |
| Spanish Language | | 4 | 6 | Spanish 2310, 2320 |
| -Appalachian State | | 3 | 6 |
| -East Carolina | | 3 | 12 |
| -Elizabeth City | 3 | 3 | |
| -NC A&T | | 3 | 6 |
| -NC State | | 3,4\|5 | 3\|6 |
| -Asheville | | 3\|4 | 4\|8 |
| -Chapel Hill | | 3,4,5 | 3,6,9 |
| -Charlotte | | 3,4,5 | 3 |
| -Greensboro | | 3,4/5 | 3,6 |
| -Wilmington | | 3,4/5 | 3,6 | *See site for subscores on both |

https://uncw.edu/reg/transfercredit-examap.html

| | | | |
|---|---|---|---|
| -Western | | 3,4,5 | 6 |
| -UNCSA | | N/A | |

| | | | | |
|---|---|---|---|---|
| Spanish Literature | | 3 | 3 | Spanish 3210 |
| Spanish Literature | | 4 | 6 | Spanish 3210, 3220 |
| -Appalachian State | | 3 | 6 |
| -East Carolina | | N/A | |
| -Elizabeth City | 3 | 3 | |
| -NC A&T | | 3 | 6 |
| -NC State | | 3,4\|5 | 3\|6 |
| -Asheville | | 3\|4 | 4\|8 |
| -Chapel Hill | | 3,4,5 | 3,6,12 |
| -Charlotte | | 3,4,5 | 3 |
| -Greensboro | | 3,4/5 | 3,6 |
| -Wilmington | | 3,4/5 | 3,6 | *See site for subscores on both |

https://uncw.edu/reg/transfercredit-examap.html

| | | | |
|---|---|---|---|
| -Western | | 3,4,5 | 3 |
| -UNCSA | | N/A | |

| | | | | |
|---|---|---|---|---|
| Statistics | | 3 | 3 | Sociology/Soc.Wk/Crim.Justice3600 or Math2100 |

*Laboratory notebooks from AP courses will be examined to determine amount of credit.

| | | | |
|---|---|---|---|
| -Appalachian State | | 3\|4,5 | 3\|4 |
| -East Carolina | | 3 | 3 |
| -Elizabeth City | 3 | 3 | |
| -NC A&T | | 3 | 3 |
| -NC State | | 3 | 3 |
| -Asheville | | 3 | 4 |
| -Chapel Hill | | 3,4 | 3 |
| -Charlotte | | 3,4,5 | 3 |
| -Greensboro | | 3,4,5 | 3,6,9 |
| -Wilmington | | 3 | 3 |

| | | |
|---|---|---|
| -Western | 3 | 3 |
| -UNCSA | 3+ | 3 |

**FAYETTEVILLE STATE UNIVERSITY**
Advanced Placement Program (AP)
Many high schools offer advanced classes to superior students in conjunction with the Advanced Placement Program of the College Entrance Examination Board. The university awards college credits in most areas for scores of 3 (good), 4 (high honors), or 5 (high honors). To be eligible for credit, students must request the College Board to send an official score report to the Office of Admissions for review.

**NCCU**
Credit for formal advanced placement programs (AP/IB) and credit by formal examination programs are awarded in accordance with the appropriate national norms established for such programs. These norms and standards are available in the undergraduate Admissions Office and the University Testing Center.

| Department | AP Exam Name | Subject | Required Scored | Hours Granted | Course Equivalent | Are these AP courses part of ours? | AP Courses we do not have |
|---|---|---|---|---|---|---|---|
| ART | AP Art History | Art: History | 3 | 3 | Art 2050 | Art 2-D Art and design | AP macroeconomics |
|  | AP ART and Design divided into 2 AP exams | Art: Studio Art: Drawing | 3 | 3 | Art 1320 | Art 3-D Art and design | |
|  |  |  |  |  |  |  | AP microeconomics |
|  |  |  |  |  |  |  | AP Chinese Language & Culture |
| BIO | AP Biology | Biology | 3 | 4 | Biology 1000, BIOL 1000 | | AP German Language & Culture |
|  |  |  |  |  |  |  | AP Italian Language & Culture |
|  |  |  |  |  |  |  | AP Japanese Language & Culture |
| CHEM | AP Chemistry | Chemistry | 3 | 4 | Chemistry 1300, 1100 | | AP Latin |
| Computer | AP Computer Science A | Computer Science AB | 3 | 3 | Computer Science 1550 | Computer Science A | AP Human Georgraphy |
|  | AP Computer Science Principles |  |  |  |  | Computer Science Principles: is this Computer Science B? | |
| English | AP English Language and Composition | English Language/Comp. | 3 | 3 | English 1050 | | |
|  | AP English Literature and Composition | English Literature/Comp. | 3 | 3 | English 1050 | | |
| Env Science | AP Environmental Science | Environmental Science | 3 | 3 | Environmental Science 1100 | | |
| French | AP French Language and Culture | French Language | 3 | 3 | French 2310 | AP French Language and Culture: Does this AP exam include language and literature? | |
|  |  | French Language | 4 | 6 | French 2310, 2320 | | |
|  |  | French Literature | 3 | 3 | French 3210 | | |
|  |  | French Literature | 4 | 6 | French 3210, 3220 | | |
| Political Science | AP Comparative Government and Politics And/OR | Government and Politics | 3 | 3 | Political Science 1010 | | |
|  | AP United States Government and Poltics |  |  |  |  | | |
| History | AP United States History | History: American | 3 | 3 | History 1010 | | |
|  | AP European History | History: European | 3 | 3 | Gen. University Elective | | |
|  | AP World History Modern | History: World | 3 | 3 | History 1140 | | |
| Math | AP Calculus AB | Mathematics: Calculus AB | 3 | 4 | Mathematics 2210 | | |
|  | AP Calculus BC | Mathematics: Calculus BC | 3 | 4 | Mathematics 2220 | | |
| Music | AP Music Theory | Music: Theory | 4 | 4 | Music 1140, MUSL 1140 | | |
| Physics | AP Physics 1 Algebra Based: Is this Physics B? | Physics: B | 3 | 6 | Physics 1500, 1510 | AP Physics 1 Algebra Based: Is this Physics B? | |
|  | AP Physics 2 Algebra Based: Is this physics B? |  |  |  |  | AP Physics 2 Algebra Based: Is this physics B? | |
|  | AP Physics C: Mechanics | Physics C: Mechanics | 3 | 3 | Physics 2000 | | |
|  | AP Phsyics C: Electrity & Magnetism | Physics C: Elec. & Mag. | 3 | 3 | Physics 2010 | | |
| Psychology | AP Psychology | Psychology | 3 | 3 | Psychology 1010 | | |
| Spanish | AP Spanish Language and Culture: | Spanish Language | 3 | 3 | Spanish 2310 | | |
|  | Does this inlcude language and literature? | Spanish Language | 4 | 6 | Spanish 2310, 2320 | | |
|  |  | Spanish Literature | 3 | 3 | Spanish 3210 | | |
|  |  | Spanish Literature | 4 | 6 | Spanish 3210, 3220 | | |
| Statistics | AP Statistics | Statistics | 3 | 3 | Sociology/Social Work/Criminal Justice 3600 or Mathematics 2100 | | |

| Appendix J | | | | | |
|---|---|---|---|---|---|
| **UNCP IB Credits** | | | | | |
| **Department** | **IB Course** | **Required Scored** | **Hours Granted** | **Course Equivalent** | **IB Courses we do not have** |
| ART | | | | | Visual Arts HL/SL |
| | | | | | |
| BIO | | | | | Biology HL/SL |
| | | | | | Environmental Systems and Societies SL |
| | | | | | |
| BUS | | | | | Business Management HL/SL |
| | | | | | |
| CHEM | CHEM HL | 5+ | 8 | CHM 1300, 1310, 1100, 1110 | |
| | | | | | |
| COMPUTER SCIENCE | CS HL | 5+ | 6 | CSC 1550, 2150 | |
| | CS SL | 5+ | 3 | CSC 1550 | |
| | | | | | Information Technology HL/SL |
| | | | | | Design Technology HL/SL |
| | | | | | |
| ECON | ECON HL | 5+ | 6 | ECN 2020, 2030 | |
| | Economics A1: Resource Mkt. | 5+ | 3 | ECN 1000 | Not current IB |
| | | | | | |
| ENG, THEA, LANG | Language A1 | 5+ | 6 | ENG 1050, 2060 | |
| | | | | | Language and Lit |
| | | | | | Literature and Performance |
| | | | | | Classical Languages |
| | | | | | Language ab initio SL |
| | | | | | Language B SL/HL |
| | | | | | Dance HL/SL |
| | | | | | Theatre HL/SL |
| | | | | | |
| GEOL & GEOG | Geography HL | 5+ | 3 | GGY 1010 | |
| | | | | | |
| HIS | 20th Century World HL | 5+ | 3 | Elec | Not current IB |
| | Islamic History HL | 5+ | 3 | Elec | Not current IB |
| | | | | | Africa and Middle East HL |
| | | | | | Americas HL |
| | | | | | Asia and Oceania HL |
| | | | | | Europe HL |
| | | | | | |
| KIN | | | | | Sports, Exercise, and Health Science HL/SL |
| | | | | | |
| MASS COMM | | | | | Film HL/SL |
| | | | | | |
| MATH | Math Studies - Opt 7 | 5+ | 3 | MAT 1180 | Not current IB |
| | Math Studies - Opt 8 | 5+ | 3 | MAT 2100 | Not current IB |
| | Math Studies - Opt 9 | 5+ | 4 | MAT 2150 | Not current IB |
| | Mathematics HL | 5+ | 8 | MAT 1090, 2210 | Not current IB |
| | Further Mathematics SL | 5+ | 3 | MAT 2200 | Not current IB |
| | | | | | Mathematics: Analysis and Approaches SL |
| | | | | | Mathematics: Analysis and Approaches HL |
| | | | | | Mathematics: Applications and Interpretation SL |
| | | | | | Mathematics: Applications and Interpretation HL |
| | | | | | |
| MUSIC | Music SL | 5+ | 3 | MUS 1020 | |
| | Music HL | 5+ | 4 | MUS 1140, MUSL 1140 | |
| | | | | | |
| PHIL & REL | | | | | Philosophy HL/SL |
| | | | | | World Religions SL |
| | | | | | |
| PHYICS | Physics HL | 5+ | 8 | PHY 1500, 1510, 1560, 1570 | |
| | | | | | Physics SL |
| | | | | | |
| POLI SCI & PA | | | | | Global Politics |
| | | | | | |
| PSYCH | | | | | Psychology HL/SL |
| | | | | | |
| SOC | Cultural Anthro HL/SL | 5+ | 3 | SOC/AIS 1050 | |

**Appendix K**
**CLEP Equivalencies at UNCP**

| Current CLEP Exam Name | CLEP exam name listed in UNCP Catalog | Minimum Score | Semester Hours | UNCP course equivalent | Gen. Ed. | Already listed in Course Catalog |
|---|---|---|---|---|---|---|
| College Algebra | Algebra, College | 50 | 3 | MAT 1070 | yes | yes |
| American Government | American Government | 50 | 3 | PLS 1010 | yes | yes |
| American Literature | American Literature | 50 | 3 | ENG 2240 | yes | yes |
| Analyzing and Interpreting Literature | Analyzing and Interpreting Literature | 50 | 3 | ENG 2030 | yes | yes |
| Biology | Biology | 50 | 3 | BIO 1000 | yes | yes |
| Calculus | Calculus | 50 | 4 | MAT 2210 | yes | yes |
| Chemistry | Chemistry | 50 | 6 | CHEM 1100 (3), 1110 (3) | yes | yes |
| College Composition | English Composition with Essay | 50 | 3 | ENG 1050 | yes | yes |
| College Composition Modular | | | | ? | no | no |
| English Literature | English Literature | 50 | 3 | ENG 2470 | yes | yes |
| French Language Level II | French | 50 | 6 | FRH (1310/1320) | yes | yes |
| French Language Level II | French | 62 | 12 | FRH: 1310/1320/2310/2320 | yes | yes |
| History of U.S. I, Early Colonization to 1877 | History of U.S. I, Early Colonization to | 50 | 3 | HIS 1010 | yes | yes |
| History of U.S. II, 1865 to present | History of U.S. II, 1865 to present | 50 | 3 | HIS 1020 | yes | yes |
| Human Growth and Development | Human Growth and Development | 50 | 3 | PSY 2050 | no | yes |
| Humanities | Humanities | 50 | 6 | ART 2050 and MUS 1020 | yes | yes |
| Introduction to Educational Psychology | | | | ? | | no |
| German Language Level I | German | 50 | 6 | GER 1310/1320 | yes | yes |
| German Language Level II | German | 63 | 12 | GER 1310/1320/2310/2320 | yes | yes |
| College Mathematics | Mathematics, College | 50 | 3 | MAT 1050 | yes | yes |
| Precalculus | Precalculus | 50 | 4 | MAT 1090 | yes | yes |
| | | | | | | |
| Natural Sciences | Natural Sciences | 50 | 6 | BIO 1000 and PHY 1100 | yes | yes |
| Financial Accounting | | | | ACC 2270 | no | no |
| Information Systems | | | | ITM 3010 | no | no |
| Introductory Business Law | | | | BLAW 2150 | no | no |
| Principles of Management | | | | MGT 3060 | no | no |
| Principles of Marketing | | | | MKT 3120 | no | no |
| Principles of Macroeconomics | | | | ECN 2030 | yes | no |
| Principles of Microeconomics | | | | ECN 2020 | yes | no |
| Social Sciences and History | | | | | | no |
| Introductory Psychology | Psychology, Introductory | 50 | 3 | PSY 1010 | yes | yes |
| Introductory Sociology | Sociology, Introductory | 50 | 3 | SOC 1020 | yes | yes |
| Spanish Language Level I | Spanish | 50 | 6 | SPN 1310/1320 | yes | yes |
| Spanish Language Level II | Spanish | 66 | 12 | SPN 1310/1320/2310/2320 | yes | yes |
| Spanish with Writing Level I | | | | | | no |
| Spanish with Writing Level II | | | | | | no |
| Western Civilization I: Ancient Near East to 1648 | Western Civilization I: Ancient Near Ea | 50 | 3 | elective | no | yes |
| Western Civilization II: 1648 to Present | Western Civilization II: 1648 to Preser | 50 | 3 | elective | no | yes |

| Chair contact(s) | Notes |
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**Appendix M**

## Curriculog Agenda Link

https://uncp.curriculog.com/agenda:183/form

**Appendix N**

**(FIAC Appendix A)**
**Create stand-alone PEC Eligibility statement; related language to strike**

From pp. 81-82 of the *Faculty Handbook* (PDF version)

**The Peer Evaluation Committee**

A Peer Evaluation Committee's first task is to elect a chair who then notifies the Department Chair of his or her election. The Peer Evaluation Committee is responsible for preparing and submitting a Peer Evaluation Report in decisions involving tenure and/or promotion, as well as for contract renewal evaluations.

The report is based on documentation submitted by the faculty member being evaluated, classroom observations, and external review if called for. The Peer Evaluation Committee is responsible for gathering appropriate information, assessing its implications, and formulating a coherent evaluation of the faculty member's performance. The Peer Evaluation Committee is given access to the faculty member's entire portfolio including previous annual chair Evaluations. However, no discussion should take place between the Peer Evaluation Committee and the Department Chair (or between the Peer Evaluation Committee and the Dean in the case of a Department chair) during the course of the review.

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In preparing the Peer Evaluation Report for a faculty member, a Peer Evaluation Committee should use the Format for Evaluation Reports and be guided by the Standard Performance Rating Scale. Serious consideration must be given to the area weights on the faculty member's Self-Evaluation Report(s) as well as the department's Disciplinary Statements. In cases of tenure and/or promotion review, the Peer Evaluation Committee Report must include sufficient information to justify the Committee's decision.

Peer Evaluation Committee Eligibility
Peer Evaluation Committee members should be at or above the rank sought by the faculty candidate. No more than one member should come from outside the candidate's department. When circumstances dictate, however, the Department Chair may appoint additional members from outside the candidate's department or below the rank sought with the approval of the Dean and Provost. Department chairs outside the candidate's department and faculty members in phased retirement are eligible to serve. Members of the Promotion and Tenure Committee (PTC) are ineligible to serve on PECs in Tenure/Promotion evaluations; however, they may serve on PECs of evaluations that are not seen by the Promotion and Tenure Committee (Contract Renewal, Post-Tenure Review-only). Prohibited from serving on a Peer Evaluation Committee are the Department Chair of the faculty member's department, faculty members above the rank of department chair (including Assistant Deans), and any faculty member undergoing the same type of evaluation during the same academic year (Contract Renewal, Tenure/Promotion, or Post-Tenure Review). A faculty member simultaneously undergoing Tenure/Promotion and Post-Tenure-Review evaluations may not serve as a PEC member for either type of evaluation. Faculty members undergoing review during the same academic year may not serve on each other's PECs, regardless of the types of evaluation.

_____

From pp. 88-89 of the *Faculty Handbook* (PDF version)

**Responsibilities of the Department Chair**

Department Chairs are responsible for notifying a faculty member in writing by August 15 of the evaluation year that a mandatory contract renewal or tenure evaluation is due. Additionally, Department Chairs are responsible for establishing Peer Evaluation Committees, conducting classroom observations of teaching, preparing and submitting all Chair's Evaluation Reports that are required for contract renewal and tenure and/or promotion decisions, and completing the Tenure, Promotion, and Renewal Forms.

The Department Chair obtains the completed Peer Evaluation Committee Nomination Form from the candidate (forms available at the website for the Office of Academic Affairs at https://www.uncp.edu/resources/academic-affairs/academic-affairs-forms). The chair appoints three faculty members to the Peer Evaluation Committee (see previous section on Peer Evaluation Committee Eligibility). ~~Department Chairs from departments other than that of the evaluated faculty member may also serve on Peer Evaluation Committees.~~ The Department Chair is obligated to appoint the candidate's assured nominee so long as the nominee is qualified, but the Department Chair is free to substitute other qualified faculty members for the two remaining positions. This is also true for Contract Renewal evaluations. ~~It is strongly advised that all members of the Peer Evaluation Committee be tenured members of the evaluated faculty member's home department; however, when circumstances dictate, other choices may be made. Ideally, the members of the Committee should be faculty whose rank is equal to or higher than that sought by the candidate but other choices may be made by the Department Chair to ensure disciplinary representation. Faculty members in phased retirement are eligible to serve.~~

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~~In a three-person department, the third department member is automatically appointed to the Committee unless he or she is also being considered for tenure and/or promotion or contract renewal. Prohibited from serving on a Peer Evaluation Committee are the Department Chair of the faculty member's department, members of the Promotion and Tenure Committee, and any faculty member undergoing contract renewal or tenure and/or promotion evaluation during the same academic year.~~

**Appendix O**

**(FIAC Appendix B)**
**Specify Authority of Provost to make non-substantial changes related to digital Faculty Evaluation Portfolio System.**

**The Provost and Vice Chancellor for Academic Affairs**
The Provost and Vice Chancellor for Academic Affairs is responsible for making recommendations about a faculty member′s salary increases, merit salary increases, tenure, promotion, and contract renewal to the Chancellor based on recommendations and materials submitted by the Department Chair and other evaluators. The Provost and Vice Chancellor for Academic Affairs is also responsible for establishing and maintaining a general climate conducive to successful implementation of the Faculty Evaluation Model and for fostering conditions in which high levels of faculty achievement can occur. The Provost and Vice Chancellor for Academic Affairs may modify deadlines in the evaluation process as circumstances warrant. The Provost, in consultation with the chairs of the Faculty Evaluation Review Subcommittee, the Faculty and Institutional Affairs Committee, and the Faculty Senate, shall also have the authority to make non-substantial changes in the execution of the Faculty Evaluation Model as related to evolving technologies and features in our digital Faculty Evaluation portfolio system. The Faculty Evaluation Review Subcommittee will adjudicate whether a proposed change is substantial in the event of uncertainty.

In reviewing Department Chairs ′and Dean′s salary recommendations, the Provost and Vice Chancellor for Academic Affairs should balance the need for institutional accountability with the need to provide equitable opportunities for annual merit salary increases. In cases of tenure, promotion, and contract renewal, the recommendations of the Dean and Provost to the Chancellor should provide the faculty member with a fair, reasonable decision that adheres to the tenets of the Faculty Evaluation Model and serves the interests of the University.

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# UNC System Faculty Assembly Meeting: Friday, April 22, 2022
## The Rizzo Center and via Zoom

Zoom Meeting: https://northcarolina-edu.zoom.us/j/3331089579
**Meeting ID: 333 108 9579     Passcode: 746673**
**One tap mobile:  +13017158592,3331089579**

# Theme:  Update on UNC System Initiatives

| | |
|---|---|
| 9:00 – 9:15 AM | Welcome back Together, and Introduction, Chancellor Kevin Guskiewicz, University of North Carolina at Chapel Hill |
| 9:15 – 9:40 AM | UNC System President Peter Hans (via Zoom) |
| 9:40 – 9:45 AM | Chair's Report, and Approval of the Minutes of the February 18, 2022 meeting |
| 9:45 – 10:50 AM | Report of the Faculty Assembly Governance Committee – Keethan Kleiner, Chaitra Powell <br><br> Faculty Assembly Elections:  Secretary, Caucus Elections, At-Large Elections – Kacey DiGiacinto, Parliamentarian |
| 10:50 - 11:00 AM | Lunch (Please grab a plate from the lunch buffet and proceed back into main Room 107) and Short Break for Attendees to re-connect to Room 107 via Zoom link |
| 11:00 - 11:10 AM | Discussion and Vote on the Revised Statement of Support for Ukraine – Nicole Dobbins, Vice Chair |
| 11:10 - 11:40 AM | Report on the Revised Budget Funding Model from the Budget and Finance Committee, UNC Board of Governors - Governor Lee Roberts, Jennifer Haygood, Vice President |
| 11:40 AM | Adjournment |

11:40 – 12:00 Noon     Faculty Assembly Executive Committee Debriefing (for current and newly
                       elected FAEC members, Common Area Outside Room 107)


**Next Faculty Assembly Meeting:  Friday, April 29, 2022, at Center for School
Leadership and Development, Chapel Hill, and via hybrid.**

# Minutes of the Meeting of the UNC Faculty Assembly

# February 18, 2022, via Zoom

**Meeting Attendees:**

**ASU**     Mike Hambourger, Louis Gallien; Jim Westerman
**ECU**     Ralph Scott; Purificación Martinez Toyin Babatunde; George Bailey
**ECSU**    Kacey DiGiacinto; Hirendranath Banerjee; Walter Swan; Jennifer Brown
**FSU**     Chet Dilday; Robert Taber; Kimberly Tran; Kimberly Hardy
**NCA&T** Nicole Dobbins; Phoebe Ajibade
**NCCU**    Ralph Barrett; Kuldip Kuwahara; Russell Robinson; Tracie Locklear; Sean Colbert-Lewis
**NCSSM** Keethan Kleiner; Floyd Bullard
**NCSU**    Richard Spontak; David Berube; Hans Kellner; Jade Berry-James; Juliana Makuchi Nfah-Abbenyi
**UNCA**    Marietta Cameron; Melodie Galloway; Aubri Rote; Lisa Sellers
**UNC-CH** Jenny Womack**;** Jan Hannig; Eileen Dewitya; Mimi Chapman; Toyin Babatundel; Phoebe Ajibade
**UNCC**    Karen Ford-Eickhoff; Debra Smith; Benny Andres
**UNCG**    Wade Maki; Spoma Jovanovic; Joyce Clapp; Sarah Daynes; Laurie Kennedy-Malone
**UNCP**    Jennifer Marie Wells: Cherry Beasley; Renee Lamphere; Tamara Savage
**UNCSA**  Elizabeth Klaimon; Ellen Rosenberg
**UNCW**  Jason Fleming; Jill Waity
**WCU**     Vicki Szabo; Bill Yang; Laura Wright
**WSSU**   Jack Monell; Carol Cain
**UNC System Office**  David English; James Ptaszynski; Rondall Rice; Jennifer Gerz-Escandon; Michelle Soler; Mathew Brody; Kelley Gregory

## 9:00 AM:  Call to Order, Welcome, and Approval of the Minutes of the January 14, 2022 meeting - Dr. Timothy J. Ives

Dr. Ives started by giving an overview of today's Faculty Assembly issues for today. He has sent several names for the Project Kitty Hawk Academic Advisory Group from our body and asked for a few more. There will be another report about the Refresh of the UNC System Strategic Plan, ongoing work on the Common Numbering System (CNS) Project and the Academic Advising Group for Project Kitty Hawk.  Of special note: there is a new Kitty Hawk podcast: https://iei.ncsu.edu/podcasts/firstinfuture264/.

Dr. Ives is concerned that all campuses stay safe and that safety first is our priority. The UNC Board of Governors meets next week and will include ongoing discussion of the proposed funding model changes by the Budget and Finance Committee. Faculty Assembly elections will be held in April.

The minutes from the January 14, 2022, Faculty Assembly meeting were approved by a majority vote. Our next meeting will be a hybrid event, with an in-person option in Chapel Hill on April 22, 2022.

**Panel Discussion of Faculty Leadership Programs across North Carolina: Keynote Speaker: Junius J. Gonzales, M.D., Provost and Vice President for Academic Affairs, New York Institute of Technology**

Panelists: Richard D. Starnes, Ph.D., Provost, Western Carolina University; Patricia Bricker, Ed.D., Professor and Associate Dean for Academic Affairs, College of Education and Allied Professions, Western Carolina University; David Powers, M.B.A., Member, UNC System Board of Governors, and Chair, Committee on University Governance

The "Toward Next-Level Faculty Leadership" presentation began with Dr. Starnes and Mr. Powers asking, "what is faculty leadership and what is it needed for?" Dr. Starnes stated that faculty leadership is critical for curriculum development, the health of the campus and for the ability of faculty to serve in leading the institution. Dr. Bricker discussed the variety of forms faculty leadership can take and that taking part in leadership development can mean stepping outside individual areas of expertise or passion. It is helpful in thinking about the institution in larger ways and in seeing how individual work fits into the mission of the institution. Governor Powers shared that leadership development ensures that the faculty voice is heard when decisions are made throughout the university and helps with succession planning and talent development.

Dr. Gonzales gave a presentation focused on developing and sustaining faculty leadership, personal experiences, internal and external elements, benefits, and barriers for faculty and faculty leadership programs. He stated that in these efforts there should be an overarching priority to keep student needs first, along with the values and mission of the universities. The final question for the panel addressed ways to move forward and Dr. Gonzales encouraged every campus to prioritize faculty leadership development programs.

Q & A followed among faculty and panelists.

**David Powers, M.B.A., UNC System Board of Governors, Chair of Committee on University Governance - Report from the Committee on University Governance**

Chair Ives introduced Governor Powers again to give an update from the University Governance Committee. This committee is charged with oversight in all legal matters and policy making. Its creation was a requirement that came out of House Bill 137, regarding free speech policies. Governor Powers said that there is current work being done on free speech by UNC-Chapel Hill faculty. The committee is also working on a new funding model for UNC campuses that is under discussion and will be voted on at the April Board of Governors meeting. He said, "They are looking at how growth fits into each university's mission. They want to make things better and fairer for all the schools, to help everyone grow and stay strong." He added there will be a vote on this by the Budget & Finance Committee as well as University Governance.

**Michelle Solér, Ph.D., Director for Undergraduate Education & Assessment - Update on the UNC System Common Numbering System (CNS) Project**

Michelle Solér, Director for Undergraduate Education & Assessment gave an update on the CNS Project. UNC Policy 400.1.5 is the UNC System Common Numbering System Project. Its initial pilot program included math, biology, and chemistry, looking at which courses are already aligned, which are prominent in each discipline and what tuition differences exist. The new numbers are not to create a common catalog, but, instead, are generated from the UNC System Office. Since collecting disciplinary knowledge and departmental knowledge of course offering, they are now ready to move forward with plans to identify a disciplinary coordinator for each discipline and create an operational database, projected to be active in the spring of 2023. The completed research and final goals will be presented to the Board of Governors in May 2022.

Special Recognition of James G. Ptaszynski, Ph.D., UNC System Vice President for Digital Learning, for his work over the years and to celebrate his retirement.

Discussion of the April Elections process, with expectations of members serving on the Faculty Assembly Executive Committee

Dr. Ives encouraged the committees to continue their work between now and the next Faculty Assembly meeting, Apr 22, 2022, in Chapel Hill.

The meeting adjourned with no objections at 11:41 AM.

**THE GRADUATE SCHOOL**
**UNC PEMBROKE**

**Faculty Senate Report**
**Graduate Council**
**May 4, 2022**

Graduate Council met for the last time of the 2021=2022 academic year on April 18, 2022. Below is information believed to be most relevant to Faculty Senate.

**I.  The new Graduate School Data Processor, Shenna Christian, was introduced.**
**II. Approved Graduate Faculty Nominations**

| Last Name | First Name | Degree | Dept | Program | Status |
|-----------|-----------|--------|------|---------|--------|
| Smith | Silvia | Ph.D. | Science Ed. | Biology | Full |
| Ofendo-Reyes | Nancy | DNP | Nursing | MSN | Full |
| Manning-Shaffer | Sharon | DNP | Nursing | MSN | Full |
| Manning-Britton | Karen | DNP | Nursing | MSN | Full |
| Reese | Camille | Ed.D. | Nursing | MSN | Full |

**III.  Approved Graduate Faculty Renewals**

| Last Name | First Name | Degree | Program | Dept | Status |
|-----------|-----------|--------|---------|------|--------|
| Decker | Teagan | Ph.D. | English | ETFL | Full |
| Haladay | Jane | Ph.D. | English | AIS | Full |
| Hicks | Scott | Ph.D. | English | ETFL | Full |
| Miecznikowski | Cynthia | Ph.D. | English | ETFL | Full |
| Sweet | Joseph | Ph.D. | English | ETFL | Full |
| Lamphere | Renee | Ph.D. | MPA | SOC/CJ | Full |
| McQueen | Jesse | M.P.A | MPA | SOC/CJ | Prof. Affil. |
| Paparozzi | Judith | J.D. | MPA | SOC/CJ | Prof. Affil. |
| Lowery | Arine | Ph.D. | SSE | HST | Prof. Affil. |
| Woolley | Christopher | Ph.D. | SSE | History | Full |
| Ricks | Jonathan | Ph.D. | Couns. | Counseling | Full |
| Small | George | Ph.D. | Couns. | Counseling | Adjunct |
| Unger | Dana | Ph.D. | Couns. | Counseling | Adjunct |
| Akers | Whitney | Ph.D. | Couns. | Counseling | Full |

| | | | | | |
|---|---|---|---|---|---|
| Savage | Tamara | Ph.D. | MSW | Social Work | Full |
| Snead | Rebekah | M.S.W | MSW | Social Work | Prof. Affil |
| Jones-Locklear | Jennifer | Ph.D. | Nursing | Nursing | Full |
| Purser | Amy | Ph.D. | Nursing | Nursing | Full |
| Fiorentino | Leah | Ed.D. | PE | HHP | Full |
| Winters | Bryan | Ed.D. | MSA | Ed. Leadership | Adjunct |
| Caudill | Anne | M.S.C | PSC | Counseling | Prof. Affil |
| Lloyd | Meredith | M.S.C | PSC | Counseling | Prof. Affil |
| Locklear | Leslie | Ph.D. | PSC | Counseling | Adjunct |
| Bell | Christine | M.B.A | MBA | MMIB | Prof. Affil |
| Bolles | Jeff | Ph.D. | MBA | MMIB | Prof. Affil |
| Gan | LooGeok | Ph.D. | MBA | Ecn & Fin | Full |
| Peters | Susan | Ph.D. | MBA | MMIB | Full |
| Robinson | Gretchen | Ph.D. | Special Education | Inclusive Education | Full |
| Granger | Karen | Ed.D. | Educational Leadership | Inclusive Education | Full |
| Smith | LaMorris | M.A. | Elementary Education | Inclusive Education | Prof. Affil |
| Van Buren | Amy | Ed.D. | Elementary Education | Inclusive Education | Adjunct |
| Whittington | Jennifer | Ed.D. | Elementary Education | Inclusive Education | Full |
| Thomas | Donna | Ed.D./ED.S. | MSA | Teacher Ed. | Adjunct |
| Tippett | Elizabeth | M.S.A. | MSA | Ed. Leadership | Prof. Affil. |
| Brown | Betty | Ph.D. | Reading | Ed. Leadership | Adjunct |

## IV. Proposals
- o MBA—ACC 5500 Managerial Accounting- remove last sentence of course description: *It is strongly recommended that students complete DSC 5100 prior to ACC 5500.*
  - ▪ Item was approved – 17-0-0

## V. Graduate School Items/Report
- ▪ Dr. Aiken shared the enrollment report. New enrollment and continuing enrollment is slightly down from this point last year.
- ▪ Dr. Aiken is working on Graduate Assistant assignments for the fall
- ▪ Graduate Research Symposium, Graduate School Scholarship, and Graduate Faculty Mentor award winners were mentioned (see next page)
- ▪ Graduate Spring Fling will be held April 19th, 4:30pm -6:30pm for all graduate students and graduate faculty

Currently scheduled Graduate Council meetings for 2022-2023 at 3:00 pm: September 19, October 17, November 21, (2023), January 23, February 20, March 20, and April 17

**See next page for a list of Graduate Research Symposium, Graduate School Scholarship, and Graduate Faculty Mentor award winners.**

**Graduate Research Symposium Winners:**
   **Poster competition:**
- 1st place: **Cassidy Smestad-** Nutrition Knowledge and Recommendation Practices of Athletic Coaches
- 2nd place: **Ean Ormsby-** Relationship Between Endurance Sports and Motivation
- 3rd place: **Hannah Hilgeman-** Relationship Between Female Athletes and Athletic Identity Based on Division

   **3-minute thesis competition:**
- 1st place: **Destiny Blue-** Trauma and Addiction
- 2nd place: **Emma Erickson-** Stepping Outside the Office: Benefits and Limitations of Walk and Talk Therapy
- 3rd place: **Jane' Pore-** Advocation of Harm Reduction

   **Research paper competition:**
- 1st place: **Wesley Constandse-** A Matter of Faith? Examining Convert Departures from the Willie and Martin Handcart Companies
- 2nd place: **Madeline Yeung-** Spontaneous Volunteers: Public Service Motivation and Willingness Towards Disaster Risk

**Graduate School Scholarship Recipients ($1,000):**
- Catrina Carpenter
- Dori DeJong
- Catherine Holmes
- David Rizor
- Hanna Smith
- Megan Smith
- Lauren Wargo
- Casey Weaver

**Graduate Faculty Mentor Award Recipient:**

Dr. Cindy Locklear- Social Work

# EDUCATOR
## PREPARATION PROGRAMS

# Council for Educator Preparation Programs

### March 9, 2022

### 3 - 5 pm

https://uncp.zoom.us/my/drloury

voting link https://forms.gle/81RccnyM2bwfxaRf7

I.    **Welcome, Call to order at 3:01 pm**– *Dr. Loury Floyd*

II.   Attendance: I. Aiken, M. Ash, D. Chilcote, S. Cinnamon, M. Edwards, K. Ficklin, L. Floyd, K. Granger, N. Lifschitz-Grant, R. Hagevik, E. Jeon Hee, N. Lifschitz-Grant, R. Ladd, A. Lara, L. Locklear, L. Mitchell, S. Plata-Potter, J. Ricks, J. Rivera, M. Rivera, G. Robinson, M. Scott, K. Sellers, L. Smith, T. Trendowski, A. Van Buren, N. Vincett, J. Whittington, B. Winters

III.  **Adoption of Agenda** - *Council Members (2)* Adopted by affirmation
IV.   **Approval of Minutes** – *Council Members (2)*
    a.  February 9, 2022 –  **Approved with 100%**
    b.  February 23, 2022 –  **Approved with 100%**

**IV. Dean's Report** *(15)*

    c.  EPP Recognition and Approval
    d.  BranchED – *Dr. Marisa Scott*
    e.  Limited Licensure – *Dr. Olivia Oxendine*
        Robeson County has highest number of teachers with a limited license.
        Need additional data to show areas of need of workshops for licensure exams.

**V. Curriculum & Committee Reports** – *(10)*

    a.  Proposed B-K MAT – *Dr. Gretchen Robinson* (Information Only)
        Approval delayed and will need final approval through SACSCOC.  Should be approved to start in Spring 2023
    b.  MAT Directors - *Dr. Lisa Mitchell*
    c.  CQRS Subcommittee – *Dr. Naomi Lifschitz-Grant and Dr. Jennifer Whittington*
        Discussed - Students to take Praxis Core during the EDN 2100 course

**VI. Assessment and CAEP Accreditation** *(45)*

a. [Data Notebooks](#) - *Dr. Mabel Rivera*

    i. *[Disposition Data Analysis: 2020-21 Data](#)*
    ii. *[UNCP EPP Data Review Form](#)*

**b. Standard 5: Quality Assurance System and Continuous Improvement**

    iii. [Quality Assurance System](#)
    iv. [Assessment Calendar](#) and [spreadsheet](#)
    v. [QAS Matrix](#)

**c. Dispositions: EDA, DOL, EDLDA, APD assessments**

    vi. **Fall 2021** [Dispositions](#) are past due – Complete no later than 3/12/2022
    vii. **Spring 2022** Disposition Self Assessments and Evaluations complete by the last day of class, May 6
    viii. **Moving forward**, ALL dispositions MUST be completed each semester by November 15 (Fall) and April 15 (Spring)

**d. Data, Data, Data!** - Dr. *Lisa Mitchell and Nicholas Vincett*

    i. Taskstream Timeline
        1. May 6 - ALL Taskstream evaluations complete
        *2.* What to make sure is complete in Taskstream *([Checklist](#))*
            a. Spring 2022 Dispositions
            b. Clinical Practice 1 and 2
            c. Advanced Candidates
        3. What's moving to the Dashboard this semester
            a. Field Experience Application for Fall 2022 (April 4-8)
            b. Admission (Checkpoint 1) students can check their status beginning in April
    ii. Brave Educator Dashboard **(NEW)**
        **1. [https://sage-uncp-accp.mendixcloud.com/](https://sage-uncp-accp.mendixcloud.com/)**
        **2. [Major Codes list](#)**

## VII. Announcements

- **March 12 ALL Fall Dispositions complete in Taskstream**
- **March 22 Fall 2022 Pre-Intern Meeting via zoom**
- **March 23 Spring EPP Advising Meeting 4pm via zoom**
- **March 25 and 26 Praxis II Blitz**
- **April 4-8 Field Placement Applications in the Brave Educator Dashboard**
- **May 6 ALL Taskstream evaluations complete (see *[Checklist](#)*)**

## VIII. Adjourn at 5:10