

A Meeting of the Task Force on Teaching Excellence

September 16, 2021, 3:30 pm

330 West Hall and WebEx

University of North Carolina, Pembroke

| ARTS | EDUC | HSCI | LETT | NS&M | S&BS |
|--|----------------------------|---------------------------------|------------------------|----------------------------|------------------------------|
| Terence Dollard (to 2023) | Tiffany Locklear (to 2022) | Kennard DuBose (to 2022) | Charles Beem (to 2022) | Kaitlin Campbell (to 2023) | Kirill Bumin (to 2022) |
| Carla Rokes (to 2024) | Laura Staal (to 2024) | Cherry Maynor Beasley (to 2023) | Eun Hee Jeon (to 2023) | Siva Mandjiny (to 2024) | Christopher Solano (to 2024) |
| Library Representative: Robert Arndt (to 2023) | | | | | |

Members present: Charles Beem, Kaitlin Campbell, Kennard DuBose, Scott Hicks, Eun Hee Jeon, Tiffany Locklear, Siva Mandjiny, Carla Rokes, and Christopher Solano

Member absent: Cherry Maynor Beasley, Kirill Bumin, Terence Dollard, and Laura Staal

Guests present: Scott Billingsley and Jenna Freeman

- I. The meeting was called to order at 3:30 pm.
- II. The minutes of the March 16, 2021, meeting were approved, 8-0-0.
- III. The agenda was adopted as presented, 8-0-0.
- IV. Reports
 - a. Associate Provost Scott Billingsley thanked members for their service and encouraged faculty to schedule their classes in West Hall's new classrooms.
 - b. The report of TLC director Scott Hicks was presented in writing prior to the meeting.
 - c. Academic Resources director Jenna Freeman reported that the TLC's FY2022 budget is \$27,000, with \$20,000 disbursed to Fund 152100 and \$7,000 disbursed to Fund 101490. The available balances in those funds are \$19,199 and \$7,000, respectively. The available balance of the University's faculty development non-state fund (252120) is \$817.97, she reported.
- V. New Business
 - a. The support unit assessment report was approved as presented, 8-0-0.
 - b. The task force recommended funding of a Grant for Syllabus Transformation to Laura Hakala for ENG 2230 in the amount of \$350.
- VI. Task force members discussed the status of the TLC's budget and questions regarding online proctoring.
- VII. The meeting was adjourned at 4:11 pm.