

UNIVERSITY of NORTH CAROLINA  
**P E M B R O K E**

**Meeting Minutes of the Staff Council**

June 21, 2016 – 2:00 p.m.  
University Center, Room 213

**Welcome and Call to Order**

The meeting was called to order at 2:00 p.m.

**Roll Call**

**Present:** Robert L. Canida, II, Angela Russell, Kim Hunt, Tara Hunt, Gordon Byrd, Christy Poteet, Christy Dearden, Cynthia Oxendine, Tawanna Locklear, Willis Glasgow, John Seals

**Absent:** Mark Hunt, Valerie Turnmire, Annette Straub, Kay Strickland

**Guests:** Steve Arndt, Angela Revels, Scott Hicks, and Mark Gogal

**Approval of June 21<sup>st</sup> Agenda**

Christy Poteet made a motion to approve the June 21<sup>st</sup> agenda, the motion was seconded by Tawanna Locklear and unanimously approved by the council.

**Approval of May 17<sup>th</sup> Minutes**

Angela Russell made a motion to approve the May 17<sup>th</sup> minutes, the motion was seconded by Christy Dearden and unanimously approved by the council.

**Treasurer's Report – Kay Strickland**

Non-State - \$1,675.15  
State - \$521.00  
Staff Council Gift - \$1,590.60  
Staff Council Scholarships- \$110.30

Tara Hunt made a motion to approve the Treasurer's Report, the motion was seconded by Angela Russell and unanimously approved by the council.

**Reports from Administrators**

- a. Mr. Steve Arndt, VC for Finance and Administration: Mr. Arndt announced he has been on the job here about 2 weeks. During his first 30 days, he plans to attend as many meetings as possible, meeting new people and listening; he will not make any radical changes until he fully understands what is going on and has had the chance to

listen & learn.

- b. Ms. Angela Revels, VC for Human Resources: Ms. Revels shared:
  - Salary increases still being discussed by Senate and the House, nothing concrete, possible 2% across the board, Senate suggested a smaller amount plus a merit base.
  - Braves kick-off is 8/10-8//11
  - Effective 7/1, UNCP will accept all EHRA vacation time from other UNC schools.
  - On 5/18/2016, the U.S. Dept. of Labor issued final rule changing the regulations for the so-called “white collar” exemptions under the FLSA and increasing the minimum salary level necessary for employees to be properly classified as exempt executive, administrative and professional employees. The final rule and its increased salary requirements will take effect 12/1/2016 and will increase by slightly more than double the minimum salary level for exempt employees from \$455/week (\$23,660/year) to \$913/week (\$47,476/year).

#### **New Business/Committee Reports**

- a. Employee Recognition Committee: Angela Russell reported she would be sending out the link for the new EOQ soon. Also, discussed the possibility of having a bake sale and/or campus yard sale to raise money so we don't have to ask/“beg” anyone to assist with funding.
- b. Publication and Information Committee: nothing to report
- c. Constitution Committee: nothing to report
- d. Personnel Committee: nothing to report
- e. Election Committee: nothing to report
- f. Executive Committee: nothing to report
- g. Adverse Weather Committee: nothing to report

#### **Chair's Report**

- a. General Staff forum, June 22, 2-3:30: UC Annex Assembly Room: Email reminder to go out.
- b. SC proposed budget request: Robert has submitted budget amount and will meet with Steve to discuss.
- c. SC note/thank you cards and envelopes 250/\$115.61: Tara Hunt will submit a print requisition for 250 cards & envelopes.
- d. Summer baseball/softball match, Officer Mickey Hunt: Robert will meet to discuss ideas.
- e. Lumbee Homecoming, July 2, 10am – Float riders and Sno-cones: Christy Poteet will send out poll for volunteers; depending on response will depend on whether or not we take the time to make Sno-cones at Lumbee Homecoming.
- f. Braves Kickoff event update (August 10-11)
- g. Fundraising: Cake Walk/Sale, Campus Yard Sale
- h. July meeting: Robert will be out of the office 7/19; will meet 7/26.

**Adjournment**

Meeting adjourned at 2:46pm

Next meeting: Tuesday, July 26, 2016, 2PM in UC 213

Respectfully submitted by,  
Tara R. Hunt  
Staff Council Secretary