

UNIVERSITY of NORTH CAROLINA  
PEMBROKE

**Meeting Minutes of the Staff Council**

July 26, 2016 – 2:00 p.m.

University Center Annex, Room 203

**Welcome and Call to Order**

The meeting was called to order at 2:07 p.m.

**Roll Call**

**Present:** Robert Canida, Angela Russell (arrived late), Annette Straub, Tara Hunt, Gordon Byrd, Kay Strickland, Cynthia Oxendine, Tawanna Locklear

**Absent:** Mark Hunt, Valerie Turnmire, Kim Hunt, Christy Poteet, Christy Dearden, Willis Glasgow, John Seals

**Approval of Agenda**

There were not enough members present to vote, proceeded with agenda as is.

**Approval of June Minutes**

There were not enough members to vote on minutes, tabled until August meeting.

**Treasurer's Report – Kay Strickland**

SC Non-state:	\$1,586.19 (2708xx)
SC State:	\$521.00 (1708xx)
SC Gift:	\$1,610.60 (6700xx)
SC Scholarship:	\$110.30 (6870xx)

**Reports from Administrators**

- a. Mr. Steve Arndt, VC for Finance and Administration: Not present
- b. Ms. Angie Revels, AVC for Human Resources: Mr. Ben Simmons presented on behalf of AVC Revels and informed the group:
  - The raise this year for all employees will be 1.5% effective July 1<sup>st</sup> and will be based on the June 30<sup>th</sup> salary regardless of performance rating. This will be paid in our August paycheck and will be retroactive to 7/1.
  - There will also be a .5% onetime bonus payout; however, there is no direction on how or when to pay out.
  - Braves Kick-off invitations have been mailed, the event will be Wednesday,

August 10<sup>th</sup> and Thursday, August 11<sup>th</sup>.

- c. Ms. Sandra Jackson, Sodexo:
  - The Simply to Go area of the UC is being re-vamped to be a deli “to go”.
  - Faculty/Staff meal plans have been discounted, \$4-\$5 discount.

### **Former Business**

- a. General Staff Forum held on June 22<sup>nd</sup> seemed to have went well; feedback from the event was overall positive.

### **New Business/Committee Reports**

- a. Employee Recognition Committee: No Updates
- b. Publication and Information Committee: No Updates
- c. Constitution Committee: No Updates
- d. Personnel Committee: No Updates
- e. Election Committee: No Updates
- f. Executive Committee: No Updates
- g. Adverse Weather Committee: No Updates

### **Chair’s Report – Robert L. Canida, II**

- a. Announcement: Christy’s last day at UNCP is Wednesday, August 3<sup>rd</sup>, her family will be moving to Alabama. On behalf of Staff Council, we will send her a plant to show our appreciation of her time served on the Council. Agreed to spend \$35.
- b. An Act of Kindness/Appreciation: Campbell Soup donated 180 bottles of Powerade; need riders to help hand out drinks on Thursday, August 4<sup>th</sup>.
- c. Proposed budget request: Robert met with Carlton and he has agreed to fund our request,
- d. Thank you cards are complete and have been picked up from Print Services. Robert will keep the cards in his office.
- e. Summer baseball/softball game has been postponed until the fall.
- f. Homecoming 2016: Staff Council will be in charge of the office decoration competition.
- g. Braves kick-off update:
- h. Alleviating Stress for new academic year: Offer stress relievers for staff (like we do for students during exam week) leading up to registration time. A 5-10 min break in a dimly lit, lightly scented room with soft music playing is enough to rejuvenate the mind. More information to come.

### **Adjournment**

Meeting adjourned at 3:02pm.

Next meeting: Tuesday, August 16, 2016, 2PM in UC 213

Respectfully submitted by,

Tara R. Hunt

Staff Council Secretary